



MILIMANI SOUTH PRESBYTERY



KAREN WEST PARISH PCEA MUTEERO CHURCH

ANNUAL GENERAL MEETING

Sunday, 21st December 2025

ANNUAL REPORT FOR THE FY 2024/2025

"Get out of the Boat" - Matthew 24:19

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NOTICE OF AGM, PREVIOUS 2023-2024 AGM MINUTES
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PCEA MUTEERO CHURCH
NOTICE OF CONGREGATIONAL ANNUAL GENERAL MEETING (AGM)

Pursuant to the resolution of the Special CBM Meeting held on Thursday 27th, November, 2025, **NOTICE IS HEREBY GIVEN** to **ALL** Members, Groups, Committees and Officials of **PCEA MUTEERO CHURCH**, that the congregation will hold its Annual General Meeting on Saturday 6th December, 2025 at 8am to deliberate on the following Agenda:

1. PRAYER AND WELCOME
2. ATTENDANCE
3. READING OF PREVIOUS MINUTES OF THE AGM HELD ON 15th DECEMBER 2024
4. MATTERS ARISING
5. CHAIRMANS REPORT FOR THE FY 2024/2025
6. EXTERNAL AUDITORS REPORT FOR FY 2024/2025
7. APPOINTMENT OF EXTERNAL AUDITORS FOR FY 2025/2026
8. RATIFICATION OF CONGREGATIONAL BUDGET 2025/2026
9. GROUP & COMMITTEE REPORTS FOR FY 2024/2025
10. AOB

DATED this 27th DAY of NOVEMBER 2025.

Mercy Mwangi
CBM Secretary

Emily Wagema (Elder)
CBM Chair

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON SUNDAY DECEMBER 15th 2024

AGENDA

1. WELCOME
2. ATTENDANCE
3. ADOPTION OF THE AGENDA
4. READING OF MINUTES OF LAST AGM HELD ON DECEMBER 17TH 2023
5. MATTERS ARISING
5. CHAIRMANS REPORT AND HANDING OVER TO THE INCOMING CHAIR
6. EXTERNAL AUDITORS REPORT FOR FY 2023/2024
7. APPOINTMENT OF THE AUDITOR FOR FY 2024/2025
8. RATIFICATION OF 2024/2025 BUDGET
9. GROUP AND COMMITTEE REPORTS
10. AOB

MIN 1/AGM/15/2024 : ATTENDANCE

Present

1. Joseph Muraguri	24. Francis Chihi	47. Esther Chihi
2. Norman Wanyiri	25. Winnie Muthaka	48. Grace Ndungu
3. Moses Mwaura	26. Francis Chihi	49. Esther Chihi
4. Catherine Waweru	27. Faith Munuhe	50. Karen Muhind
5. Lucy Gatu	28. Emmanuel Kipyegon	51. Irene Kiaraho
6. Grace Mwaniki	29. Faith Mwaniki.	52. Mark Mwaniki
7. David Maina	30 . Angeline Wanja	53. Winfred Mwangi
8. Charles Mutembei	31. Martha Wanjiru	54. David Gitau
9. Agnes Mwangi	32. Elizabeth Mbocha	55. Loise Wangu
10. Kibacia Gatu	33. Francis Mwangi	56. Charity Induswe
11. Gladys Muchena	34. Lynette Munene	57. Jane W. Ngaruiya
12. Beatrice Kibacia	35. Amos Kamweru	58. Polyne Ntiritu
13. Daniel Thuo	36. Teresia Wangare	59. Samuel Waithaka
14. Susan Nduta	37. Joel Matu	60. Cate Mahinda
15. Dishon Mahinda	38. Stephen Muhindi	61. Wambui Ndegwa
16. Faustina Kawira	39. Bliss Wario	62. Eld. Margaret Njoroge
17. Dr. Florence Githiari	40. Ezekiel Sayialel	63. Moses Mwaura
18. Grace N Kamau	41. Alice Kuria	64. James Wahome
19. Kellen Kingori	42. John Ngugi	65. Eng. Peter Patu
20. Godfrey Gichuki	43. Issac Gikonyo	66. Duncan Goko
21. Deborah Maara	44. David Gathwara	67. Eld. Florence Mwaura
22. Eld. Ruth Gathwara	45. Elder Jane Naivasha	68. Elder Emily Wagema.
23. Joan Kagema	46. Burnice Muthoni	69. Wallace Kimani

70. Harriet Wangai	88. Erastus Ndungu	106. Mary Kinyua
71. Alice Mbirwa	89. Elizabeth Thuo	107. Jemimah Weru
72. Joyce N Kaikai	90. Florence W Karanja	108. George Kiarie
73. Maina Nancy	91. Maureen Wanjiku	109. Elaine Mukuru
74. Wanjiru Mwangi	92. Mary Kariuki	110. Mercy Mutembei
75. Mary Wairimu	93. Ruth Maina	111. Zipporah Patu
76. Teresiah Wairimu	94. Diana Mbocha	112. Samuel Mwaura
77. Wahu Kaara	95. George Warutere	113. Miriam Njuguna
78. Patricia Irungu	96. Susan Kiragu	114. Joyce Gikunju
79. Simon Mbocha	97. Margaret Wanyutu	115. Anne Kibiku
80. Ivy Wanjiru	98. Wambui Mundia	116. Grace Kamunya
81. Elijah Wamai	99. John Manda	117. Ann Gitau
82. Dominick Odiembo	100. Alice Micheni	118. Shela Wairimu
83. Emmanuel Njagi	101. Eric Mwaura	119. Eld. Wangai Maina
84. James Macharia	102. Michael Warui	120. Mercy Muraguri
85. Stellah Mwaura	103. Nancy Kagegi	121. Dr Waweru William
86. Eric Maina	104. Duncan Kuria	
87. Gerald Njagi	105. Anne Nyaguthii	

ABSENT WITH APOLOGY:

1. Mercy Mwangi

MIN 2/AGM/15/2024 WELCOME REMARKS

- The meeting started at 12.50pm with a word of prayer followed by welcome remarks by the CBM chairman.

MIN 3/AGM/15/2024: ADOPTION OF THE AGENDA

- Adoption of Agenda was proposed by Elder Gathwara and seconded by Susan Kiragu

MIN 4/AGM/15/2024: CONFIRMATION OF THE MINUTES OF THE PREVIOUS AGM

- The previous AGM minutes were confirmed as true record of the deliberations by Alice Kuria and seconded by Isaac Gikonyo

MIN 5/AGM/15/2024: ADOPTION OF CHAIRMAN'S REPORT

- The CBM Chairman read his report. Adoption of the report was proposed by Elizabeth Mbocha and seconded by Francis Mwangi
- The Incoming Chair was escorted by Rt. Elder Kibacia and Deacon Susan Kiragu to assume office and the handing over was done.
- The outgoing chairman was appreciated and congratulated by Elder Kibacia for the great work he had done for the four years he was in office.

- The incoming chair gave her maiden speech and appreciated the former chairman for a job well done.

MIN 6/AGM/15/2024: CONFIRMATION OF CHURCH BOARD OF MANAGEMENT (CBM) 2024/25 OFFICE BEARERS

- The 2024-2025 CBM office bearers were confirmed as follows:
 - Chairman – Elder Emily Wagema
 - Secretary- Mercy Mwangi
 - Vice Secretary- Mercy Muraguri
 - Finance and Development Chairman- Dr. William Waweru
 - Treasurer -Eric Maina

MIN 7/AGM/15/2024: ADOPTION OF THE AUDITORS REPORT

- Highlight of the Audited financial statements were presented. The Auditor confirmed the audited report was a true reflection of the books of accounts.
- Based on the previous appraisal by the auditor, the adoption of the Audited report was proposed by Loise Wangu and Seconded by Eld. Jane Naivasha.

MIN 8/AGM/15/2024: APPOINTMENT OF AUDITORS FOR FY 2023/2024

- It was agreed that the current Auditor be retained for another financial year. Retention of the current auditor-Wallace and Associates was proposed by Anne Mukuria and Seconded by Wahu Kaara.

MIN 9 AGM/15/2024: APPROVAL OF THE 2024/2025 BUDGET

- Members were taken through the highlights of the church budget as well as the groups budget. Approval to adopt the budget as presented was proposed by Stephen Runano and seconded by Kawira Baraka
- The Finance and Development chair also presented the strategic plan and the budget. Approval to adopt the strategic plan and its budget was proposed by Elder Florence Mwaura and seconded by Faith Muriithi.

MIN 10/AGM/15/2024: APPROVAL OF GROUP AND COMMITTEE REPORTS

- The group and committee reports were presented and were approved as follows:

GROUP	PROPOSER	SECONDER
Womans Guild	Wahu Kaara	Grace Kamunya
PCMF	David Gitau	Elder Francis Chihi
Youth	Michael Wanderi	Karen Muhindi
Church School	Elizabeth Mbocha	Eld. Jane Naivasha
BSR	Loise Wangu	Ruth Gathwara
Health	Mrs Grace Kamau	Agnes Muriithi

Christian Education	Eunice Wainaina	Kawira Baraka
Mission & Evangelism	Winnie Mwangi	Esther Chihi
Choir	Mrs Irene Kiaraho	Patricia Irungu
Technical	David Maina	Isaac Gikonyo
Brigade	Elder Jane Naivasha	Grace Ndungu
JPRC	Erastus Ndungu	Faith Muriithi
Security	Stephene Runano	George Warutere

MIN 11/AGM/15/2024: AOB

- Need to separate the day of the AGM and BSR/Social Sunday
- Consider provision of mobile toilets in the field due to security issues during hired events
- Consider relooking at the constitution of the resource mobilization committee from the district levels so that it is more inclusive
- Consider updating the church masterplan to align with the new projects and the strategic plan.
- Consider use of a software for earlier presented to CBM for fundraising which is more reliable and efficient
- The church to come up with a class for individuals who get born again for spiritual growth
- Consider starting a mid-week service note that the church has a resident single congregation minister.
- Consider starting an online weekly or bi-weekly Bible Study to facilitate members spiritual growth.
- There is need to review the district boundaries to rationalize considering growth in numbers and also facilitate spiritual growth.
- The church to become more outgoing and demonstrate spiritual restoration and growth through conversations /public forums
- Consider investing in solar energy due to unreliable electricity.
- There is need to plan and secure the church property
- Need for guidance on how to do intercessory prayer/ whether to follow ACTS etc
- The church to consider ways of utilizing the old mabati buildings
- There is need to have a centralized daily devotion that is aligned to the Theme of the year rather than the different from various groups

MIN 12/AGM/15/2024: ADJOURNMENT

- There being no other business the meeting ended at 2:20 pm with a word of prayer from Mrs Elizabeth Mbocha.

CHAIRMAN: -----

SECRETARY: -----

DATE: -----

DATE: -----

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CHAIRMANS REPORT 2024/2025
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CHAIRMAN'S REPORT

CBM Chairman's Report to the PCEA Muteero Congregation Annual General Meeting for the Financial Year 2024/2025 as at 30th September 2025.

1. Introduction

Praise the name of our Lord Jesus Christ. Greetings to you all Brethren. It is with a grateful heart and deep humility that I present my report as your chairman for the year 2024/2025. It is a time to reflect on what the Almighty God has enabled us to attain in his vineyard during the year in review.

This report captures the key achievements, challenges, and milestones we have experienced together as a congregation. Had the Lord not been on our side, let Muteero say, we would not have reached where we are today. We therefore, give him all glory and honour. Secondly, it is a moment to thank you all, beloved congregation members of PCEA Muteero for stepping out in faith to do what only God can enable. We have lived our Theme of 'Getting out of the Boat' and walking against all odds by the grace of God.

2. CBM Executive Members

I would like to introduce and acknowledge my colleagues in the CBM Executive who I found serving diligently and greatly assisted me settle in my role as the CBM Chair.

- a) Mrs. Mercy Mwangi - CBM Secretary
- b) Mrs. Mercy Muraguri- CBM Vice Secretary
- c) Dr. William Waweru- Finance Chair
- d) Mr. Eric Muhindi- CBM Treasurer
- e) Mr Moses King'ori Kuria - Co-opted to the Executive committee by virtue of being the Parish Accounts Assistant.

My sincere gratitude to my predecessor, Elder Wangai Maina, for nurturing such a great team of committed servants.

3. The Purpose of the Church Board of Management

The Church Board of Management (CBM), which comprises ALL elected Deacons and Group and Committee officials is founded in the Word of God, in Acts 6:1-7. The CBM therefore comprises of men and women full of the Holy Spirit with the purpose of serving God's people and ensuring distribution of resources and taking care of the investments, buildings and infrastructure of the Church so that the Parish Minister together with the Elders and pastoral team can concentrate on prayer, preaching and teaching the Word of God and spreading the Good News of our Lord and Savior to win the souls of many.

Further its Purpose is also highlighted in Chapter 7 and Act 14 of the PCEA Practice and Procedure manual, and I summarize its purpose as to implement resolutions and Finance the Vision, Mission and obligations of the Parish Kirk Session.

4. Activities and Achievements for the Year 2024/25:

In line with the theme of the year 2025 from "Get out of the Boat" walk against the odds under the Pastoral leadership of our Parish Minister Rev. David Ngige the CBM and Congregation has performed as follows:

- a) Church Membership Growth: We have received 41 members; 10 through transfer from other churches and 31 new members who have gone through catechism. Our total Church Membership is currently at 553 up from 523 in the year 2023/24. We thank God for the Pastoral team and especially our Evangelist for taking the members through the classes. We also had 17 infant Baptism.

Youth (115) and Church School (ministries have grown tremendously. We now have a full service for the Youth every Sunday. There is a football team for our teens who meet every Sunday after the Church.

- b) We've improved on our technical infrastructure thus enhancing the quality of our online broadcast. We've also enhanced our security through CCTV which captures what happens within the church compound.
- c) We've enhanced our Insurance and overall maintenance of the Assets and infrastructure of the Church through the Property Development Committee.
- d) We've introduced tokens/gifts given to first time visitors as coordinated by the BSR Committee.
- e) Formation of the Adhoc committee which comprises of the resource mobilization, Property and Development, Strategic plan implementation committees and the PMAK Board of Management. The role of the Adhoc Committee is to spearhead the Congregation's projects starting with the expansion of our School infrastructure.
- f) The Strategic Plan (2024- 2028)-The Implementation Committee was formed under the Chairmanship of Eng. Peter Patu.
- g) We managed to pay Kes. 16,949,827 as MMF to the Parish as presented in the Audit financial statements.
- h) Implemented the management letter from our External Auditors which has resulted in streamlining of Church Bank accounts to only 3:
 - I. PCEA Muteero-Groups Account,
 - II. PCEA Muteero-Main Account and
 - III. PCEA Muteero-Development Account.

The CBM has also implemented the budget-based financial system which has moved groups from being cost-centres of the CBM.

- i) Our outreach programs reached out to the community as under:
 - a. PCEA Ngujuka Church Construction and dedication through your great support towards Mission work.
 - b. Support to PCEA Namanga Mission Area via BSR, Mission & Evangelism and other Church Groups.
 - c. The AA group has been formed to accommodate our brothers and sisters recovering from alcoholism. This mission has attracted around 64 men and women. They meet every Wednesday for fellowship and lunch. We thank God for the Health team who initiated the program.
- j) Participated in offering solace and support to the families of our members whose loved ones went to be with the Lord in the cause of the year.
- k) Participated in the planning of Thanksgiving services and Group days where funds were raised for church-wide and ministry activities. The Social Sunday, Christmas Cantata and Cross over Kesha have also been crowning events for the CBM and Congregation after labouring in the Lord's vineyard to the Glory and Honour of His name.

The Impact of all the above activities is to touch the lives of many with the Love of God and it is my Prayer that we live up to being the Church where "**The Power of God meets the needs of the People.**"

5. Financial Report

The church's financial status is as outlined in the attached Audit report.

6. Challenges and Lessons Learned

- Financial constraints have been a major issue, but I thank God for the Great teams and leaders that we have in the church, you have always remained positive, looking for solutions and consistently seeing possibilities as opposed to cancelling activities or projects.
- Another lesson, we have amazing and great intellectual resources, gifts, and talents within the congregation. I thank you for the sacrifice, be it time, resources or skills that you continue giving for the work of God.
- Dependence on God, and the unity of the members has enabled us to attain our financial goals.

7. Plans and Recommendations for the Coming Year 2025/26

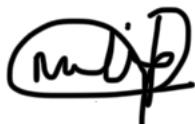
- Support for Missions and PCEA Muteero Academy, Karen (PMAK) is paramount. My vision is to ensure that the school has enough classes by the end of this Financial year to accommodate the anticipated growth and also intensify our marketing strategy to ensure we have the maximum number of learners in each class.

- The CBM working very closely with the Session and Resource Mobilization committee should work towards developing a unified financing strategy and build constructive collaboration to ensure that the Strategic Plan 2024-2028 is fully implemented.
- Groups/committees with a negative balance at the end of the Year must critically reconsider income generating activities, by being strategic and relevant to members of the Church or relooking their operations and how members and the community resonate to the same.
- More members of the Congregation need to be given regular opportunities to Preach during the Sunday service.

CONCLUSION

As our Lord told His disciples, 'Go out and make disciples of all nations,' We, the members of Muteero are committed to obeying this command to the latter. We endeavour to implement our Strategic plan in line with the great Commission as we work out our salvation with fear and trembling under the guidance of the Holy Spirit.

Submitted by:



Elder. Emily Wagema
 Chair of PCEA Muteero Church Board of Management Year 2024/25
 Date: 21st December, 2025

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AUDITED FINANCIAL STATEMENTS 2024/2025
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PCEA MUTEERO CHURCH, KAREN WEST PARISH
MILIMANI SOUTH PRESBYTERY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDING 30TH SEPTEMBER 2025



Wallace & Associates
Certified Public Accountants of Kenya
P.O.Box 13778-0400
Nairobi-Kenya

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY

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PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY

PCEA MUTEERO CHURCH OFFICIALS AND ADMINISTRATION OFFICE

MEMBERS OF PCEA MUTEERO CHURCH OFFICIALS

CHURCH BOARD OF MANAGEMENT

Elder Emily Wagema	—	Chairman
Ms Mercy Mwangi	—	Secretary
Mr Eric Muhindi	—	Treasurer
Dr. William Waweru	—	Finance, Property and Development chairman

FINANCE COMMITTEE MEMBERS

Dr. William Waweru	—	Finance, Propert and Development chairman
Mr Eric Muhindi	—	Treasurer
Elder Emily Wagema	—	Chairman
Church Groups Treasurers	—	Members

REGISTERED OFFICE

PCEA Muteero Church
Kerarapon Road
Off Ngong Road
P.O Box 24346- 00502
Karen, Nairobi.
Mobile: +254 721 761 812

AUDITORS

Wallace & Associates
Certified Public Accountants of Kenya
Garden Estate, Cedar Court Block B, No.2
P.O. Box 13778 - 00400, Nairobi
Nairobi, Kenya.

BANKERS

Absa Bank Kenya Limited

Karen Branch
P.O. Box 24180-00502 - 00200
Nairobi, Kenya.
A/C No.:0651093910
(Congregation Account)

Absa Bank Kenya Limited

Karen Branch
P.O. Box 24180-00502 - 00200
Nairobi, Kenya.
A/C No.:2051279460
(Church Groups Account)

Family Bank Limited

P.O. Box 74145-00200
Nairobi, Kenya.
A/C No.: 021000023263
(Congregation Development Fund account)

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY

REPORT OF THE CHURCH BOARD OF MANAGEMENT AND OFFICIALS

The Church Board of Management submit their report together with the audited financial statements for the period ended 30th September 2025 which disclose the state of affairs of the PCEA Muteero, Karen West Parish, Milimani South Presbytery.

PRINCIPAL ACTIVITY AND MISSION

The PCEA Muteero, Karen West Parish, Mission and activity is to foster a welcoming fellowship that worships God passionately, cares for humanity, empowers and nurtures individuals to deepen their faith and serve as beacons of light in obedience to the great Commission (Mathew 28:19).

RESULTS

The results of the Church operations are shown below:

	2024-2025 Kshs	2023-2024 Kshs
Surplus/(Deficit) for the year	1,618,494.36	(2,072,958.00)

CHURCH OFFICIALS

The Church Board of Management Officials who served during the year are shown on page 2.

AUDITORS

The PCEA Muteero Church Auditors Messrs Wallace and Associates, Certified Public Accountants of Kenya were in the office for the year. They have expressed their willingness to continue providing their services as auditors in accordance with the law.

By Order of the CBM Secretary


....., CBM Secretary

27th November, 2025

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY

STATEMENT OF CHURCH BOARD OF MANAGEMENT'S RESPONSIBILITIES

The PCEA Muteero, Church Board of Management, is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church as at the end of financial year and of the operating results for that year. The Church Board of Management is also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

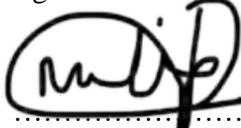
The Church Board of Management accepts responsibility for the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error and further accepts responsibility for:

- (a) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements;
- (b) selecting and applying appropriate accounting policies; and
- (c) making accounting judgements that are reasonable in the operational circumstances.

The PCEA Muteero Church Board of Management is of the opinion that the financial statements give a true and fair view of the state of the Church's financial affairs as at 30 September 2025 and of its operations and cash flows for the year then ended in accordance with the International Financial Reporting Standards and for public accountability and governance requirements.

Nothing has come to the attention of the PCEA Muteero Church Board of Management to indicate that the Church will not continue with its operations and activities for at least twelve months from the date of this statement. This comfort is in spite of dependence on giving and donation goodwill of the church membership as a significant income stream to fund operations and activities and which by very nature can be unpredictable.

Approved by the PCEA Muteero Church Board of Management on27TH NOVEMBER..... 2025 and signed on its behalf by:



.....

CBM Chairman



.....

Treasurer



.....

Finance , Property and Development Chairman

**REPORT OF THE INDEPENDENT AUDITOR
TO THE MEMBERS OF PCEA MUTEERO CHURCH, KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

Opinion

We have audited the accompanying financial statements of PCEA Muteero Church, Karen West Parish Milimani South Presbytery, which comprise the statement of financial position as at 30th September 2025, the statements of comprehensive income, changes in fund account and cash flows for the year then ended, and notes, including a summary of significant accounting policies. In our opinion the accompanying financial statements give a true and fair view of the financial position of the Church as at 30th September 2025 and of its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standards and the requirement of the Kenyan Law.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the parish in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Kenya, and we have fulfilled our ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key Audit Matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the consolidated financial statements of the current year. These matters were addressed in the context of our audit of the consolidated financial statement as a whole, and in forming our opinion thereon and we do not provide a separate opinion on these matters

Church Business Incomes Received in the Church Bank Account

As disclosed in Note 3(a) to the financial statements, at the reporting date the church received Kshs.1,711,570 in form of school fees and Kshs.900,000 in form of Rent in the Church and Groups Absa accounts which formed part of the church income. The Funds were received in the Church account because the school does not have a bank account and the Church women's guild who are the owner of the rented house project are part of the Church groups. Because of the value of the amount and the fact that the source of income for the church is donations and giving from the members and are tax exempt after obtaining a tax exemption certificate and not from Business at the reporting date, this is a key audit matter.

PCEA Muteero Academy Expenses

As disclosed in Note 3(a) to the financial statements, at the reporting date the PCEA Muteero Academy Expenses amounted to Kshs.5,607,614. The expenses of the school were paid from the church and the church groups absa accounts. Because of the value of the amount, and the fact that the CBM Funded the school expenses at the reporting date, this is a key audit matter.

Other information

The Church Board of Management members are responsible for the other information. Other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

PCEA Muteero Church Board of Management members responsibility for the financial statements

The Church Board of Management are responsible for the preparation and fair presentation of the financial statements that give a true and fair view in accordance with International Financial Reporting Standards, and for such internal control as the Church Board of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Church Board of Management are responsible for assessing the church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**REPORT OF THE INDEPENDENT AUDITOR
TO THE MEMBERS OF PCEA MUTEERO CHURCH, KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

Auditor's responsibilities for the audit of the financial statements (continued)

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the church to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on other legal requirements

As required by the Law, we report to you, based on our audit, that:

- i) we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- ii) In our opinion proper books of account have been kept by the Church, so far as appears from our examination of those books; and
- iii) The Church's statement of financial position and comprehensive income are in agreement with the books of account.

The Engagement partner responsible for the audit resulting in this independent auditor's report is, CPA Wallace Kimani, P/No.2551.

**Wallace & Associates
Certified Public Accountants of Kenya
Nairobi-Kenya**

.....2025



UNIQUE CODE: 26852251204

PCEA MUTTERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
 CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME
 FOR THE YEAR ENDING 30TH SEPTEMBER 2025

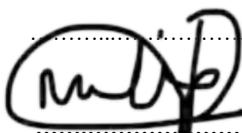
	Local Church		Other Groups		Totals	
	2025	2025	2025	2025	2024	2024
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Income						
32,697,164		7,374,021		40,071,185		31,647,237
(16,949,827)		-		(16,949,827)		(16,033,261)
Total Income	15,747,337	7,374,021		23,121,358		15,613,976
Operation, Admin & Estab. Exp.	(13,150,264)	(6,892,629)		(20,042,892)		(16,238,876)
Other Expenses	(1,459,971)	-		(1,459,971)		(1,448,057)
Surplus/Deficit) for the year	1,137,102	-	481,392	1,618,494	-	(2,072,957)
Net Surplus/(Deficit) for the Year				1,618,494		(2,072,957)

The notes set out on pages 11 to 17 forms an integral part of these accounts

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT 30TH SEPTEMBER 2025

		2025	2024
ASSETS	Notes	Kshs	Kshs
Non current assets			
Property & equipments	[2b & e]	48,696,502	48,359,157
Total Non Current Assets		48,696,501	48,359,157
Current assets			
Receivables and Prepayments	[4]	190,000	170,000
Cash and Cash Equivalents	[6]	3,289,919	2,261,612
Total Current Assets		3,479,919	2,431,612
TOTAL ASSETS		52,176,420	50,790,769
FUND & LIABILITIES			
Fund & Reserves			
Other Reserves		48,098,018	50,170,976
Surplus/(Deficit) for the Year		1,618,494	(2,072,958)
Total Fund & Reserves		49,716,512	48,098,018
Current Liabilities			
Payables & Accruals	[5(a)&(b)]	2,459,908	2,692,751
Related party transaction(Academy)	5c	2,459,908	-
TOTAL FUND & LIABILITIES		52,176,420	50,790,769

The financial statements in pages 7 to 17 were approved by the CBM on **27TH NOVEMBER**

..... 2025 and signed on its behalf by:

CBM Chairman



.....
CBM Treasurer

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
STATEMENT OF CHANGES IN FUND ACCOUNT
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

2024-2025

	Accumulated Fund Kshs	General Fund Kshs	Revaluation/Other Funds Fund Kshs	Totals Kshs
Balance as at 01.10.2024	50,170,976	(2,072,958)		48,098,018
Surplus for the year	-	1,618,494	-	1,618,494
Balance as at 30.09.2025	<u>50,170,976</u>	<u>(454,464)</u>	<u>-</u>	<u>49,716,512</u>

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

		2025	2024
	Note	Kshs	Kshs
Cash Generated from Operations			
Surplus for the year	Page 7	1,618,494	(2,072,957)
Adjustments for:			
Depreciation charge for the year	2B[1]	1,459,971	1,549,060
Amortized charges during the year	2[B]	-	-
Changes in Working Capital:			
(Decrease) in Receivables & Prepayments	[4]	(20,000)	370,640
Increase in Payables & Accruals	[5(a)&(b)]	(232,843)	815,670
Cash Generated from Operations		<u>2,825,623</u>	<u>662,413</u>
Investing Activities			
Property & equipments	2[e]	(1,797,316)	(306,025)
Cash flow (used in) Investing activities		<u>(1,797,316)</u>	<u>(306,025)</u>
Cash Flow from Financing Activities			
Borrowing received		-	-
Repayment on borrowing	5[d]	-	-
Cash flow generated from / (used in) financing Activities		<u>-</u>	<u>-</u>
Movement in Cash and Cash Equivalents		<u>1,028,307</u>	<u>356,388</u>
Cash and Cash Equivalent Balance as at 1st October	[6]	2,261,614	1,905,225
Net Increase in Cash and Cash Equivalents		<u>1,028,307</u>	<u>356,388</u>
Cash and Cash Equivalent Balance as at 30th September	[6]	<u>3,289,920</u>	<u>2,261,614</u>

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
DETAILED CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

		2025	2024
	<u>Notes</u>	kshs	kshs
INCOME			
Income From Various Groups	[3a]	40,071,185	31,647,237
Total Income		40,071,185	31,647,237
Operation, Admin & Establishment Expenses			
Local Church/CBM	Annex O	(36,992,719)	(32,272,137)
Other Groups Administration and Est Expenses	Annexure A-N	(1,459,971)	(1,448,057)
Total Expenditure		(38,452,691)	(33,720,194)
Surplus for the year		1,618,494	(2,072,957)

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

[1] ACCOUNTING POLICIES

Statement of compliance

The financial statements are prepared in accordance with International Financial reporting Standards under the historical cost convention and are presented in Kenya Shillings (Kshs).

The Church did not adopt any new standards and/or interpretation that are in issue but not yet effective.

2 Basis of preparation

The financial statements have been prepared under the historical cost basis of accounting and on a going concern basis in compliance with International Financial Reporting Standards

[a] Income and expenditure

Offerings, tithes and donations are recognized when received and recorded in the Parish's books of accounts. Investment income and expenditure is accounted for on an accrual basis. Gifts are brought in and accounted for at valuation and pegged to the fair market value. Interest income from bank deposits is accrued on a time basis, by reference to the principal and at the interest rate applicable.

[b] Designated and group funds

Funds received for specific purposes are treated as unexpended grants and credited to capital fund.

Funds set aside for specified purposes from surplus of income over expenditure for the year is debited to reserves and credited to capital fund in the statement of financial position.

Group funds are treated as unexpended grants and credited to income and expenditure when activities for which they were provided for have been undertaken. Excess of expenditure over group receipts are recognized as income and included in the financial statement as accounts receivable from the donor group.

[c] Property and equipment

Property and equipment is stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is calculated on reducing balance method to write off the cost of the asset over their expected useful life on the following bases:

Land and Building	2.0%
Furniture and fittings	12.5%
Tents and Chairs	12.5%
Equipment and Computer	12.5%
Compound Development	2.0%
Tools & Movable	12.5%
Software	33.3%

[d] (1) Intangible assets

Intangible assets comprise the cost of acquired accounting and reporting software which is capitalized on acquisition and amortized over the estimated useful life of 3 years.

[d] (2) Impairment of tangible and intangible assets

The carrying amounts of the Parish's assets are reviewed annually at the end of the reporting period to determine if there is any indication of impairment. If such condition is identified, the asset's net recoverable amount is estimated and where the asset's carrying amount exceeds its net recoverable amount, it is written down to the recoverable amount and the resulting impairment loss is debited to the income and expenditure statement.

**PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDING 30TH SEPTEMBER 2025**

[e] Foreign currency transactions

Transactions during the year which are expressed in foreign currency are translated to Kenya Shilling at the rate ruling on the transaction date.

[f] Retirement benefit plan

The Church pays a contribution currently at a rate of 6% into a state plan; the National Social Security Fund for individual employees. In addition to the state plan the Church contributes 6% of the basic pay per month per employee to a registered provident fund. The Church has no legal or constructive obligations to pay contributions in addition to its fixed contributions, which are recognized as an expense in the period that relevant employee services are received.

[g] Investment property

Investment property, is property held either to earn rental income or for capital appreciation or for both, but not for sale in the ordinary course of operation. Investment property is measured at cost on initial recognition and subsequently at fair value with any changes therein recognized in the income and expenditure statement.

Any gain or loss on disposal of an investment property (calculated as the difference between the net proceeds from disposal and the carrying amount of the item) is recognized in the income and expenditure statement.

When the use of a property changes such that it is reclassified as property under IAS 16 its fair value at the date of reclassification becomes its cost for subsequent accounting.

[h] Taxation

No provision for taxation has been made in these accounts. The Church qualifies for exemption from corporate tax under paragraph 10 of the 1st Schedule to the Income Tax Act Cap 470.

[i] Financial instruments

Financial assets and liabilities are recognized in the Church's statement of financial position when the Church becomes party to the contractual provision of the instrument.

Receivables

Receivables are carried at the original amount less provision made for impairment of these receivables. A provision for impairment is established when there is objective evidence that the Church will not be able to recover all the amounts due according to the original terms of receivables.

[j] Cash and cash equivalent

For purposes of the cash flow statement, cash and cash equivalents include; cash in hand, deposits held at call with banks and short term liquid investments which are readily convertible into known amount of cash.

[k] Basis of consolidation

The financial statements consolidate those of the Church and all of its congregation and commercial activities. The congregation and commercial entities are those over which is capitalized on acquisition and amortized over the estimated useful life of 3 years. and balances between Parish entities are eliminated on consolidation.

[l] Comparatives

Where necessary, comparative figures have been adjusted to conform to changes in presentation in the current year.

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
 NOTES TO THE FINANCIAL STATEMENTS - Cont'd
 FOR THE YEAR ENDING 30TH SEPTEMBER 2025

[2] Property and Equipments

[a] Depreciation

Property and equipment is stated at cost less accumulated depreciation.
 Depreciation is calculated on reducing balance method to write off
 the cost of the assets over their expected useful lives

Depreciation rates applicable

Land, Buildings	2.00%
Furniture, Fittings & Equipments	12.50%
Tents & Chairs	12.50%
Equipment & Computers	12.50%
Compound Development	2.00%
Tools & Movables	12.5%

B[1] Property and Equipments Schedule(COST/VALUATION)

2024-2025

	Furniture, Fitt.& Equip Kshs.	Land and Building Kshs.	Computers & Equipments Kshs.	Tents and Chairs Kshs.	Music System & Projector Kshs.	Tool and Movables Kshs.	Compound Dev Buildings Kshs.	TOTAL Kshs.
COST								
Balance as at 01.10.2024	1,458,985	52,076,029	1,551,071	1,191,486	4,436,184	153,615	1,231,679	62,099,049
Additions for period	609,695	790,621			397,000	-	-	1,797,316
Balance as at 30.09.2025	2,068,680	52,866,650	1,551,071	1,191,486	4,833,184	153,615	1,231,679	63,896,365
DEPRECIATION								
Balance as at 01.10.2024	1,298,079	8,081,604	524,333	1,141,913	2,374,096	108,739	211,128	13,739,892
Charge for the year	96,325	895,701	128,342	6,197	307,386	5,610	20,411	1,459,971
Balance as at 30.09.2025	1,394,404	8,977,305	652,675	1,148,110	2,681,482	114,349	231,539	15,199,863
NET BOOK VALUE								
Balance as at 30.09.2025	674,276	43,889,345	898,396	43,376	2,151,702	39,267	1,000,140	48,696,502
Balance as at 30.09.2024	160,906	43,994,425	1,026,738	49,573	2,062,088	44,876	1,020,551	48,359,157

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
NOTES TO THE FINANCIAL STATEMENTS - Cont'd
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

	2025 Kshs	2024 Kshs
[e] Property Plant & Equipment by Units		
Land & Buildings	52,866,650	52,076,029
Computer	1,551,071	1,551,071
Furniture and Fittings	2,068,680	1,458,985
Tents and Chairs	1,191,486	1,191,486
Music System & Projectors	4,833,184	4,436,184
Compound Development	1,231,679	1,231,679
Tools and Movable	153,615	153,615
TOTAL Cost / Valuation	63,896,365	62,099,049
Less Accumulated Depreciation.	(15,199,863)	(13,739,892)
Net Book Value	48,696,502	48,359,157
[3a] SUMMARY OF GROUP INCOME & EXPENDITURE (ANNEXURES A-O)		
A PCMF	1,321,400	1,323,065
B Health Committee	186,195	23,598
C Church school	858,265	1,151,456
D Christian Education	48,200	128,251
E Boys & Girls Brigade	89,130	214,787
F Mission and Evangelism	641,441	1,765,445
G Womens Guild	2,028,791	754,282
H Youth	1,570,862	735,451
I Church Choir		177,000
J BSR (Basic Social Responsibility)	555,672	327,482
K Security	2,500	691,260
L Worship		28,650
M Technical		233,720
N JPRC	71,565	55,000
O CBM (Church Board of Management	25,985,594	2,949,391
PCEA Muteero Academy	1,711,570	5,607,614
Restricted Donation	5,000,000	
	40,071,185	7,554,447
	2025 kshs	2024 kshs
[4] Receivables and Prepayments		
woman's Guild rented Arrears	150,000	105,000
Grounds/Church Facility Hire	-	25,000
Receivable from Parish	40,000	40,000
	190,000	170,000
	2025 kshs	2024 kshs

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
NOTES TO THE FINANCIAL STATEMENTS - Cont'd
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

	2025 kshs	2024 kshs
[5] Payables and Accruals		
[a] Accruals		
Auditors Fees	156,000	156,000
Tenant Deposits	150,000	150,000
District Kitty	79,880	119,130
Choir Expense-Payable	70,000	-
Water Bill(Mapera Investments Limited)	21,000	-
Youth Expense- Summit	10,500	-
Parish Cess	1,972,528	1,767,621
	2,459,908	2,192,751
[b] Payables-Due to groups		
Due To Groups	-	500,000
	2,459,908	2,692,751
[6] Cash & Cash Equivalents		
Congregation and Groups		
Absa Bank		
Congregation A/C -A/C 0651093910	295,002	22,995
Group-A/C 2051279460	18,828	522,377
Family Bank	2,913,680	
Development A/C021000023263		1,198,801
Groups Petty Cash-Womans Guild	-	404,824
Office Petty Cash	22,192	96,558
Safaricom-Church Mpesa Paybill (4086995)	40,200	-
Safaricom-Groups Mpesa Paybill(4599000)	-	16,040
Cooperative Bank PCMF	16	16
Total Cash and Cash Equivalents	3,289,919	2,261,611

PCEA MUTEERO KAREN WEST PARISH MILIMANI SOUTH PRESBYTERY
NOTES TO THE FINANCIAL STATEMENTS - Cont'd
FOR THE YEAR ENDING 30TH SEPTEMBER 2025

[7] Taxation

[7a] The Church/Parish derives its income from members offerings and support which are not defined as taxable income under the Income Tax Act.

ANNEX A

PCMF

FUND ACCOUNTABILITY STATEMENTS

PCMF
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL AMOUNT KSHS	BUDGETED AMOUNT AMOUNT KSHS	VARIANCE AMOUNT KSHS
Collections			
Opening Balance as at 1st October 2024		200,000	(200,000)
Total Income collected - Members subscriptions	230,800	800,000	(569,200)
-PCMF week	198,100	700,000	(501,900)
-CBM Support	64,000	100,000	(36,000)
-Parish support		100,000	(100,000)
-Members Contribution-Adhoc	236,500	200,000	36,500
Donations	20,500	500,000	(479,500)
Other		450,000	(450,000)
ROPS			571,500
Net Income	571,500	3,050,000	(1,728,600)
Activity expenses			
Meetings		180,000	(180,000)
Training	32,800	550,000	(517,200)
Seminars/Retreats	362,500	650,000	(287,500)
Facilitation		150,000	(150,000)
Members Visit/Prayers	15,000	80,000	(65,000)
CSR/BSR		500,000	(500,000)
Mission and Evangelism	87,000	200,000	(113,000)
Tithe		70,000	(70,000)
Donations	33,000		33,000
ROPS	610,765		610,765
Sponsorship-Education	182,000		182,000
Contingencies		500,000	(500,000)
TOTAL EXPENDITURE	1,323,065	2,880,000	(1,556,935)
NET SURPLUS FOR THE YEAR	(1,665)	170,000	(171,665)

ANNEX B

HEALTH COMMITTEE

FUND ACCOUNTABILITY STATEMENTS

HEALTH COMMITTEE
FUND ACCOUNTABILITY STATEMENT
FOR THE YEAR ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL AMOUNT	BUDGETED AMOUNT	VARIANCE AMOUNT
	Kshs	Kshs	Kshs
Collections			
Members Contribution		20,000	(20,000)
Donations		50,000	(50,000)
Group Sunday Collection	185,976	200,000	(14,024)
Rental Income		-	-
CRB Support		-	-
Parish Support		-	-
Refunds		-	-
Members Contribution-Adhoc		10,000	(10,000)
Other	219		219
Net Income	186,195	280,000	(93,805)
Administrative expenses			
Meetings		-	-
Training		-	-
Seminars/Retreats/Haelth Talk		30,000	(30,000)
Facilitation/Health Camp		100,000	(100,000)
Members Visit/Prayers/Healthweek		40,000	(40,000)
CSR/BSR/Mission		9,375	(9,375)
Health Sunday		20,000	(20,000)
Tithe	18,597	20,000	(1,403)
Cash rebanked			-
Group support			-
Contigencies/Medical Check ups	5,000	50,000	(45,000)
TOTAL EXPENDITURE	23,597	269,375	(245,778)
NET SURPLUS (DEFICIT) FOR THE YEAR	162,598	10,625	151,973

ANNEX C

CHURCH SCHOOL

FUND ACCOUNTABILITY STATEMENT

**CHURCH SCHOOL
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025**

PARTICULARS	ACTUAL AMOUNT Kshs	BUDGETED AMOUNT Kshs	VARIANCE AMOUNT Kshs
COLLECTIONS			
Opening Balance as at	-	200,131	(200,131)
Members Contribution	-	-	-
Donations	170,440	150,000	20,440
Church School-Sunday Collections	213,346	200,000	13,346
CBM Support	-	150,000	(150,000)
Members Contribution-Adhoc	-	50,000	(50,000)
Church School Sunday	447,979	950,000	(502,021)
Other	26,500	-	26,500
NET INCOME	<u>858,265</u>	<u>1,700,131</u>	<u>(841,866)</u>
EXPENDITURE			
VBS	378,379	400,000	(21,621)
Teachers Training and Commissioning	98,500	100,000	(1,500)
Seminars/Retreats		180,000	(180,000)
Children Fun Day		150,000	(150,000)
Teens Outing	120,000	170,000	(50,000)
Quarterly Teachers' Refreshers Training	13,500	200,000	(186,500)
Monthly Fellowships	42,258	72,000	(29,742)
Childrens' Choir	29,500	72,000	(42,500)
PCEA National Activities		60,000	(60,000)
Stationery	51,600	40,000	11,600
Mission and Evangelism	9,862	95,000	(85,138)
Tithe	166,857	95,000	71,857
Contingencies		50,000	(50,000)
Church School	70,000		70,000
Easter Cantata	156,000		156,000
Presbytery activity	15,000		15,000
TOTAL EXPENDITURE	<u>1,151,456</u>	<u>1,684,000</u>	<u>(532,544)</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>(293,191)</u>	<u>16,131</u>	<u>(309,322)</u>

ANNEX D

CHRISTIAN EDUCATION GROUP

INCOME ACCOUNTABILITY STATEMENT

FUND ACCOUNTABILITY STATEMENTS

**CHRISTIAN EDUCATION
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025**

PARTICULARS	ACTUAL AMOUNT	BUDGETED AMOUNT	VARIANCE AMOUNT
	Kshs	Kshs	Kshs
Collections			
Opening Balance as at		1,021,093	(1,021,093)
Members Contribution			-
Donations		100,000	(100,000)
Group Sunday Collection	42,000	2,000,000	(1,958,000)
Rental Income	6,200	100,000	(93,800)
Computer Lab		500,000	(500,000)
College Income		1,500,000	(1,500,000)
CRB Support			-
Parish Support			-
Refunds			-
Members Contribution-Adhoc			-
Other			-
NET INCOME	48,200	5,221,093	(5,172,893)
EXPENDITURE			
Meetings		50,000	(50,000)
Training		50,000	(50,000)
Seminars/Retreats	78,000	450,000	(372,000)
Facilitation	100		100
CED Week (Preparations)		300,000	(300,000)
Members Visit/Prayers		50,000	(50,000)
CSR/BSR		50,000	(50,000)
Mission and Evangelism	30,901	-	30,901
College Related Activities		1,000,000	(1,000,000)
Tithe		522,109	(522,109)
Contingencies	19,250	100,000	(80,750)
TOTAL EXPENDITURE	128,251	2,572,109	(840,999)
NET SURPLUS/(DEFICIT) FOR THE YEAR	(80,051)	2,648,984	(4,331,894)

ANNEX E

BOYS & GIRLS BRIGADE

INCOME ACCOUNTABILITY STATEMENT

BOYS AND GIRLS BRIGADE
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL	BUDGETED	VARIANCE
	AMOUNT	AMOUNT	AMOUNT
	Kshs	Kshs	Kshs
Collections			
Opening Balance as at 1st October 2025	-	95,953	(95,953)
Members Contribution	-	200,000	(200,000)
Donations	-	-	-
Church School-Sunday Collections	-	800,000	(800,000)
Cookery Activity Income	-	50,000	(50,000)
CBM Support	-	150,000	(150,000)
Members Contribution-Adhoc	-	50,000	(50,000)
Refunds	-	9,806	(9,806)
Brigade Sunday	89,130		89,130
Other	-	-	-
NET INCOME	89,130	1,355,759	(1,266,629)
EXPENDITURE			
Display	-	30,000	(30,000)
Cookery Lessons, Knitting Training and Band Training	72,215	64,000	8,215
Seminar/Retreats/Camp		249,000	(249,000)
Saturday Snack	-	56,000	(56,000)
Company Update Registration	-	30,000	(30,000)
CSR/BSR	-	20,000	(20,000)
Mission and Evangelism	-	30,000	(30,000)
Tithe	-	80,000	(80,000)
Contingencies	9,000	30,000	(21,000)
Band Uniforms	-	200,000	(200,000)
AGM/Conference	4,000	-	4,000
Brigade Equipment repair	45,500	-	45,500
Brigade Sunday Expense	50,993	-	50,993
Sport Day Presbytery	33,079	-	33,079
TOTAL EXPENDITURE	214,787	789,000	(574,213)
SURPLUS/(DEFICIT) FOR THE YEAR	(125,657)	566,759	(692,416)

ANNEX F

MISSION AND EVANGELISM

INCOME ACCOUNTABILITY STATEMENT

MISSION AND EVANGELISM
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL	BUDGETED	VARIANCE
	AMOUNT	AMOUNT	AMOUNT
	Kshs	Kshs	Kshs
Members Contribution		200,000	(200,000)
Donations	633,218	1,000,000	(366,782)
Group Sunday Collection		300,000	(300,000)
Rental Income		-	-
CRB Support		500,000	(500,000)
Parish Support		200,000	(200,000)
Refunds	6,023		6,023
Mission/Nendeni Sunday	2,200		2,200
Support other Groups		400,000	(400,000)
NET INCOME	<u>641,441</u>	<u>2,600,000</u>	<u>(1,958,559)</u>
EXPENDITURE			
Meetings		20,000	(20,000)
Training		-	-
Seminars/Retreats		50,000	(50,000)
Facilitation		100,000	(100,000)
Members Visit/Prayers		100,000	(100,000)
CSR/BSR		-	-
Mission and Evangelism	82,020	500,000	(417,980)
Tithe		120,000	(120,000)
PCEA Nkujuka	1,683,425	900,000	783,425
Contingencies		60,000	(60,000)
TOTAL EXPENDITURE	<u>1,765,445</u>	<u>1,850,000</u>	<u>(270,000)</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>(1,124,004)</u>	<u>750,000</u>	<u>(1,688,559)</u>

ANNEX G

WOMAN'S GUILD

INCOME ACCOUNTABILITY STATEMENT

WOMAN'S GUILD
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL	BUDGETED	VARIANCE
	AMOUNT	AMOUNT	AMOUNT
	Kshs	Kshs	Kshs
Collections			
Surplus b/f		90,357	(90,357)
Members Contribution	327,284	700,000	(372,716)
Group Sunday Collections	485,905	200,000	285,905
Rental Income	900,000	900,000	-
Refunds	254,202	720,000	(465,798)
Members Contributions-Registration	21,400	300,000	(278,600)
Dividends	40,000	50,000	(10,000)
NET INCOME	2,028,791	2,960,357	(931,566)
EXPENDITURE			
Monthly Meetings		100,000	(100,000)
Followers Training	15,000	60,000	(45,000)
Seminar/Treat	172,400	300,000	(127,600)
Guild Week	155,000	150,000	5,000
Members visit/Prayers	28,000	400,000	(372,000)
CSR		50,000	(50,000)
Mission and Evangelism	2,500	90,000	(87,500)
Tithe	277,282	90,000	187,282
Young mother and Young Adults Seminar		100,000	(100,000)
Commissioning Ceremony		150,000	(150,000)
Mentorship Programme		200,000	(200,000)
World Prayer Day		30,000	(30,000)
Officials Airtime	6,000	6,000	-
Contingencies		300,000	(300,000)
Hospitality	17,000		17,000
Prayer and Fasting transport Facilitation	10,100	25,000	(14,900)
Church Flowers	46,000		46,000
Gift	25,000		25,000
TOTAL EXPENDITURE	754,282	2,051,000	(969,818)
NET SURPLUS FOR THE YEAR	1,274,509	909,357	38,252

ANNEX H

YOUTH

INCOME ACCOUNTABILITY STATEMENT

YOUTH GROUP
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL	BUDGETED	VARIANCE
	AMOUNT	AMOUNT	AMOUNT
	Kshs	Kshs	Kshs
Collections			
Opening Balance as at 1st October	-	593,102	(593,102)
Members Contribution	2,400	338,500	(336,100)
Sale of Merchandise	15,200		15,200
Sunday Plate/Offertory for the youth	239,364		239,364
Donations		400,000	(400,000)
Group Sunday Collections	1,305,770	1,600,000	(294,230)
CBM Support	8,128	1,561,400	(1,553,272)
NET INCOME	1,570,862	4,493,002	(2,922,140)
EXPENDITURE			
Concerts	37,000	270,000	(233,000)
Social Sunday	84,925	55,000	29,925
Seminar/Retreat	10,500	880,000	(869,500)
Technical Team		1,954,000	(1,954,000)
Praise & Worship	140,000	279,400	(139,400)
CSR/BSR	140,000	120,500	19,500
Mission and Evangelism	309,026	120,500	188,526
Tithe		120,500	(120,500)
Contingencies	14,000	100,000	(86,000)
TOTAL EXPENDITURE	735,451	3,629,900	(2,931,449)
NET SURPLUS/(DEFICIT) FOR THE YEAR	835,411	863,102	9,309

ANNEX I

CHURCH CHOIR

INCOME ACCOUNTABILITY STATEMENT

**CHURCH CHOIR GROUP
FUND ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025**

PARTICULARS	ACTUAL AMOUNT Kshs	BUDGETED AMOUNT Kshs	VARIANCE AMOUNT Kshs
Collections			
Surplus b/f			-
Members contribution		200,000	
Donations		1,000,000	
Group Sunday Collection		300,000	
Support from other church groups		400,000	
CBM Support		500,000	
Parish support		200,000	
Net Income	2,600,000		
EXPENDITURE			
Choirday	-		
Meetings/Fellowship	15,000	30,000	
Visiting othe choirs		60,000	
Seminar/Retreat		200,000	
Facilitation	162,000	50,000	
Members visit/Prayers		50,000	
CSR/BSR		50,000	
Choir Sunday		1,000,000	
tithe		50,000	
Mission		200,000	
TOTAL EXPENDITURE	177,000	1,690,000	
NET SURPLUS/(DEFICIT) FOR THE YEAR	(177,000)	910,000	

ANNEX J

BSR (BASIC SOCIAL RESPONSIBILITY)

INCOME ACCOUNTABILITY STATEMENT

BSR (BASIC SOCIAL RESPONSIBILITY) FUND ACCOUNTABILITY STATEMENT FOR THE PERIOD ENDED 30TH SEPTEMBER 2025			
PARTICULARS	ACTUAL	BUDGETED	VARIANCE
	AMOUNT	AMOUNT	AMOUNT
	Kshs	Kshs	Kshs
Collections			
Opening Balance as at 1st October			
Members Contribution			
Donations	359,317	100,000	-259,317
Group Sunday Collections	27,000	100,000	73,000
Holy Communion	169,355	200,000	30,645
CBM Support		100,000	100,000
Parish Support		50,000	50,000
Members Contribution-Adhoc			0
Other Groups Contribution to BSR		150,000	
			0
Net Income	555,672	700,000	144,328
EXPENDITURE			
visits	60,000	220,000	160,000
Fathers/Mothers and Valentines Days		15,000	15,000
Seminars/Retreats			0
Visiting Needy and Elderly	105,482	35,000	-70,482
Members Visit/Prayers			0
BSR (Social Sunday)	162,000	220,000	58,000
Food and Clothing During Mission		110,000	110,000
Tithe			0
Contingencies			0
PCEA Nkujuka			0
TOTAL EXPENDITURE	327,482	600,000	272,518
NET SURPLUS/(DEFICIT) FOR THE YEAR	228,190	100,000	-128,190

ANNEX K

SECURITY

INCOME ACCOUNTABILITY STATEMENT

SECURITY
INCOME ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL AMOUNT Kshs	BUDGETED AMOUNT Kshs	VARIANCE AMOUNT Kshs
Collections			
CBM Support	-	370,000	
	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>
Total Receipt	<hr/>	<hr/>	<hr/>
Total Available Fund	<hr/>	370,000	(370,000)
PAYMENTS			
Trainings	-	30,000	
Seminar/Retreats	-	15,000	
Parking Tags	-	20,000	(20,000)
Security Guards	577,000	210,000	367,000
CCTV installations		50,000	(50,000)
Addation of Guards in Church Events	5,000	20,000	
Facilitation		10,000	
Contingencies	109,260	15,000	94,260
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURE	691,260	1,110,000	432,520
NET SURPLUS/(DEFICIT) FOR THE YEAR	(691,260)	(740,000)	(432,520)

ANNEX L

WORSHIP

INCOME ACCOUNTABILITY STATEMENT

WORSHIP
INCOME ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL AMOUNT Kshs	BUDGETED AMOUNT Kshs	VARIANCE AMOUNT Kshs
Collections			
Income	-	-	-
Total Receipt	-	-	-
Total Available Fund	-	-	-
PAYMENTS			
Refreshments	28,650	55,400	(26,750)
Fellowship		72,000	(72,000)
Swallow-ship		20,000	(20,000)
Outdoor Activities		132,000	(132,000)
	28,650	279,400	(224,000)
TOTAL EXPENDITURE	28,650	279,400	(224,000)
NET SURPLUS/(DEFICIT) FOR THE YEAR	(28,650)	(279,400)	224,000

ANNEX M

TECHNICAL

INCOME ACCOUNTABILITY STATEMENT

TECHNICAL
INCOME ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL AMOUNT Kshs	BUDGETED AMOUNT Kshs	VARIANCE AMOUNT Kshs
Collections			
Income	-	-	-
Total Receipt	-	-	-
Total Available Fund	-	-	-
PAYMENTS			
Allowances During Events	4,000	-	-
msic Sond Equipment	10,270	-	-
Team Building and Fellowship	149,450	-	-
Other	70,000	-	-
	233,720	-	-
TOTAL EXPENDITURE	233,720	-	-
NET SURPLUS/(DEFICIT) FOR THE YEAR	(233,720)	-	-

ANNEX N

JPRC

INCOME ACCOUNTABILITY STATEMENT

**JPRC (JUSTICE PEACE RECONCILIATION AND CREATION)
INCOME ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025**

PARTICULARS	ACTUAL AMOUNT Kshs	BUDGETED AMOUNT Kshs	VARIANCE AMOUNT Kshs
Income (Sources of Funds)			
Balance b/f		114,258	(114,258)
Members Contribution		-	-
Donations		500,000	(500,000)
Group Sunday Collections	71,065	150,000	(78,935)
Annual conference		180,000	(180,000)
CBM Support		-	-
Parish Support		-	-
Members Contribution-Adhoc		-	-
Other	500		500
Net Income	71,565	944,258	(872,693)
PAYMENTS			
Strategic Plan Implementation		500,000	(500,000)
Talks		12,000	(12,000)
Trainings/Sponsorship		30,000	(30,000)
Projects		118,158	(118,158)
Seminar/Annual Conference		180,000	(180,000)
Facilitation		10,000	(10,000)
Benchmarking and Visits		20,000	(20,000)
CSR (Community Engagement)		30,000	(30,000)
JPRC Sunday Week	20,000		
Mission and Evangelism (10%)		15,000	(15,000)
Tithe (10%)		15,000	(15,000)
Contingencies (5%)	35,000	14,100	20,900
TOTAL EXPENDITURE	55,000	944,258	(909,258)
NET SURPLUS/(DEFICIT) FOR THE YEAR	16,565	-	36,565

ANNEX O

CHURCH BOARD OF MANAGEMENT (CBM)

INCOME ACCOUNTABILITY STATEMENT

CHURCH BOARD OF MANAGEMENT (CBM)
INCOME ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL AMOUNT	BUDGETED AMOUNT	VARIANCE AMOUNT
	Kshs	Kshs	Kshs
Available Fund At Start Of Year			
Petty Cash	96,558	96,558	-
Absa Bank Congregation A/c	22,995	22,995	-
Family Bank Development A/c	1,198,801	1,198,801	-
	1,318,354	1,318,354	-
Collections: Tithes-Individual and Groups	5,315,005	11,557,609	(6,242,604)
Thanks Giving	16,039,156	12,500,000	3,539,156
Offertory	3,534,574	3,500,000	34,574
Donations	242,778	500,000	(257,222)
Other Incomes: Project Joshua Office Rent	372,000	1,500,000	(1,128,000)
Sanctuary Hire			-
Project Joshua Kitchen Hire	56,000		56,000
Project Joshua Hall Hire	120,000		120,000
Hire/Rent of Church Premises			-
Meetings space hire	500		500
Joshua Rooms and Classes Hire			-
Cantata Offering		70,000	(70,000)
Development Income			-
Ground Hire	250,000		250,000
Interest Income	55,581	16,853	38,728
PCEA Muteero Academy Income	1,711,570		1,711,570
Restricted Donation	5,000,000		5,000,000
Academy Income Thank Giving		2,150,000	(2,150,000)
Dinner		850,000	(850,000)
Donations		1,500,000	(1,500,000)
Net Income	32,697,164	34,144,462	(1,447,298)
Total Available Income	34,015,518	35,462,816	(1,447,298)
EXPENDITURE			
MMF			
Parish Cess	16,949,827	18,737,451	(1,787,624)
Total Maintenance Of Ministry Fund	16,949,827	18,737,451	(1,787,624)
OPERATIONAL COSTS			
Donations/Gift/Benevolence	110,854	80,000	30,854
Entertainment	75,000	100,000	(25,000)
Garden Maintenance	32,706	580,000	(547,294)
General Expenses	334,860	272,767	62,093
Gifts	-	30,000	(30,000)
Internet	110,000	120,000	(10,000)
Mission-Preachers	-		-
Office Expenses	1,244,147	1,250,000	(5,853)
Retreat/Training	15,000	100,000	(85,000)
Stationery and Printing	68,670	170,000	(101,330)
Transport and Travelling	120,385	60,000	60,385
Bank Service charges	31,923	30,000	1,923
Auditors Fees	156,000	75,600	80,400
Project Joshua/Kitchen Expenses	194,200	150,000	44,200
Business Forum Expenses	-	15,000	
Total Operational Costs	2,493,745	3,033,367	(539,622)

CHURCH BOARD OF MANAGEMENT (CBM)
INCOME ACCOUNTABILITY STATEMENT
FOR THE PERIOD ENDED 30TH SEPTEMBER 2025

PARTICULARS	ACTUAL	BUDGETED	VARIANCE AMOUNT
	AMOUNT Kshs	AMOUNT Kshs	
STAFF COSTS			
Salaries and Wages	1,427,670	2,340,903	(913,233)
Stipend	1,045,250	1,188,000	(142,750)
Total Staff Cost	2,472,920	3,528,903	(1,055,983)
ESTABLISHMENT COSTS			
Establishment Expenses	1,000		1,000
Insurance	100,000	183,540	(83,540)
Security	691,260	761,400	(70,140)
Electricity	458,016	481,665	(23,649)
Water	143,452	135,000	8,452
Repair and Maintenance	454,571	260,000	194,571
Telephone and Postage	22,850	15,000	7,850
Equipment	30,000	250,000	(220,000)
Total Establishment Cost	1,901,149	2,086,605	(185,456)
OTHER COSTS			
PM Induction Service	396,836	-	396,836
AGM	-	100,000	(100,000)
Cantata	278,000	270,000	8,000
Investment-PCEA Muteero Academy	5,607,614	4,720,000	887,614
Total Other Cost	6,282,450	5,090,000	1,192,450
GROUP SUPPORT COSTS			
Mission & Evangelism	-	577,880	(577,880)
BSR	-	577,880	(577,880)
Refunds	-	500,000	(500,000)
Total Group Support	-	1,655,760	(1,655,760)
Total CBM Expenditure	30,100,091	34,132,086	(926,620)
GRAND TOTAL PAYMENTS			
	30,100,091	34,132,086	
NET CLOSING AVAILABLE FUNDS	3,915,427	1,330,730	
CLOSING FUNDS HELD AS FOLLOWS			
Church Petty cash Float	22,192		
Absa Bank Congregation account	295,002		
Absa Bank Groups Account	18,828		
Church Mpesa Paybill	40,200		
Family Bank Development Account	2,913,680		
Audit fees payable	(156,000)		
Utility (Water)	(21,000)		
Other Payables	(80,500)		
MMF Payable	(1,972,528)		
TOTAL FUNDS AS ABOVE	1,059,874	-	

**Section D
2025-2026 BUDGET
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	Page(s)
1 PCEA MUTEERO CHURCH BUDGET FY2025-2026	59 - 60

PCEA MUTEERO CHURCH BUDGET FINANCIAL YEAR 2025/2026			
Description	FY2024/25 Actuals	FY2025/26 Budget	
EXPENDITURE			
STAFF COSTS			
Salaries and Wages	1,205,816.00	2,215,942.08	84%
Stipend	1,118,000.00	1,153,000.00	3%
TOTAL STAFF COSTS	2,323,816.00	3,368,942.08	45%
MMF TO PARISH			
MMF Paid	13,201,000.00		-100%
MMF Balance	3,748,828.00		0%
TOTAL MMF	16,949,828.00	16,949,828.00	
GROUP SUPPORT			
Mission & Evangelism	722,570.00	910,000.00	26%
BSR	89,518.00	355,678.00	297%
TOTAL GROUP SUPPORT	812,088.00	1,265,678.00	56%
ESTABLISHMENT EXPENSES			
Insurance	181,200.00	200,000.00	10%
Security	641,260.00	762,650.00	19%
Electricity	590,000.00	631,300.00	7%
Water	135,652.00	145,147.64	7%
Repairs & Maintenance	483,671.00	517,527.97	7%
Garden Maintenance	32,706.00	34,995.42	7%
Telephone & Postage	22,650.00	24,235.50	7%
Internet	120,000.00	120,000.00	0%
Office Expenses	1,421,299.00	1,520,789.93	7%
Stationery & Printing	67,670.00	72,406.90	7%
Transport & Travelling	116,585.00	124,745.95	7%
Bank Service Charges	13,500.00	14,445.00	7%
Project Joshua/Kitchen Expenses	185,200.00	198,164.00	7%
TOTAL ESTABLISHMENT EXPENSES	4,011,393.00	4,366,408.31	9%
OTHER EXPENSES			
Capital expenses (property/assets/equipments)	1,591,243.00	14,735,745.53	826%
Donations/Benovolence	141,850.00	141,850.00	0%
General Expenses/Contingencies	324,510.00	323,628.08	0%
Gifts	13,750.00	15,000.00	9%
Retreat/Training	-	100,000.00	
Audit Fees	156,000.00	156,000.00	0%
Cantata	278,000.00	280,000.00	1%
TOTAL OTHER EXPENSES	2,505,353.00	15,752,223.61	529%
PCEA MUTEERO ACADEMY EXPENSES			
Staff Costs	2,104,153.00	3,612,000.00	72%
Other Operating Expenses	1,371,952.00	3,029,920.00	121%
Capital Expenses	1,834,500.00	1,110,000.00	-39%
TOTAL PCEA MUTEERO ACADEMY EXPENSES	5,310,605.00	7,751,920.00	46%
TOTAL EXPENSES	31,913,083.00	49,455,000.00	55%
INCOME			
Tithes-Individuals and Groups	4,200,000.00	4,675,000.00	11%
Offertory/Plate	3,350,000.00	3,500,000.00	4%
Quarterly Thanksgiving	14,327,248.00	32,000,000.00	123%
Donations	262,500.00	500,000.00	90%
Project Joshua Hall/Kitchen/Rooms/Santuary/Grounds/Parking/Santuary/	523,000.00	750,000.00	43%
Interest from Bank	25,000.00	30,000.00	20%
Pcea Muteero Academy:			
School fees	1,180,500.00	6,000,000.00	408%
CBM Support	4,130,105.00	2,000,000.00	-52%
TOTAL INCOME	27,998,353.00	49,455,000.00	77%
SURPLUS/(DEFICIT)	(3,914,730.00)	-	-100%

GROUPS AND COMMITTEES BUDGET PROJECTIONS YEAR 2025/26

	GROUP	2025-2026	2025-2026
		Expenditure	Income
1	YOUTH	2,045,400	2,268,000
2	WOMAN'S GUILD	2,068,990	4,577,000
3	HEALTH	275,000	290,000
4	CHURCH SCHOOL	1,010,000	1,550,131
5	BOYS & GIRLS BRIGADE	895,000	970,000
6	CHOIR	350,000	700,000
7	PCMFI	1,854,300	2,118,580
8	JPRC	413,600	475,173
9	CHRISTIAN EDUCATION	522,000	1,425,000
Sub-Total (Groups Budget)		9,434,290	14,373,884
Church Budget		49,455,000	49,455,000

TOTAL BUDGET

58,889,290 63,828,884

NB: MISSION AND EVANGELISM ARE FINANCED BY GROUPS AND CBM

NB. MISSION AND EVANGELISM ARE FINANCED BY CFC		BUDGET
	MISSION & EVANGELISM	1,250,000
	BSR	695,678

Section E
GROUP & COMMITTEES REPORTS 2024-2025
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PCEA Karen West Parish – Muteero Congregation Woman's Guild Annual Report for the Year 2025

1. Introduction

The Woman's Guild Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the status of the group for the Financial Year 2024/2025.

The Woman's Guild is a fellowship of women and girls within the Presbyterian Church of East Africa, dedicated to strengthening their commitment through worship, fellowship, personal development, and service to the community. The Guild provides a platform for members to grow, support one another, and participate in church and community initiatives.

Woman's Guild Officials

- The Chaplain – Rev Ngige
- Patron – Elder Ruth Gathwara
- Chairlady – Hellen Mwaniki
- Vice Chair – Neema Karanja
- Secretary – Alice Muigai
- Vice Secretary – Mercy Gitahi
- Treasurer – Miriam Njuguna

2. Membership Update

Membership remained active and engaged throughout the year, with consistent participation across meetings, programs, and church activities. New members, followers, and badge ladies joined the Guild, supported through training and structured mentorship. The August seminar



registered 12 followers and 18 badge ladies, indicating continued growth. District leaders played a central role in mobilization and pastoral follow-up across the year.

3. Activities and Achievements for the Year

3.1 Monthly Fellowship Meetings

Structured monthly meetings were held from January to November, allowing members to review programs, plan activities, strengthen fellowship, and address welfare matters. Attendance remained strong, reflecting unity and commitment among Guild members.

3.2 Followers' Training and Formation

Followers' training was conducted consistently, focusing on discipline, Guild values, participation, and service. Training sessions were led by Guild officials and the Chaplain. The August seminar had 12 followers and 18 badge ladies in attendance.

3.3 Woman of virtue Program

The Woman of virtue mentorship program delivered impactful sessions on leadership, etiquette, emotional wellness, and family responsibilities. The program concluded with a graduation ceremony celebrating the commitment and achievement of the participants.

3.4 Mentorship for Young Mothers, Teens, and Girls

Mentorship programs covered emotional wellness, communication, self-esteem, parenting, and social development. Guild members served as facilitators, guides, and mentors across the initiatives.

3.5 Guild Week Activities

Guild Week included departmental service, tree planting, a visit to the Langata Woman's Prison, and coordinated worship responsibilities. Members engaged in fellowship, prayer, outreach, and environmental stewardship.



3.6 Alternative Rite of Passage (ARP)

The ARP program in August and November focused on character development, discipline, respect, and personal awareness for young participants. Guild members assisted with facilitation, logistics, and mentorship.

3.7 Community Service and Acts of Mercy

Acts of mercy included visits to the sick, elderly, and bereaved families. Welfare interventions were coordinated through districts, strengthening pastoral care and community presence.

3.8 Commissioning Activities

Commissioning preparation included training, administrative briefings, and participation in worship services. Ceremonies marked major milestones for followers and badge ladies progressing toward full membership.

3.9 Guild Sunday Celebrations

Guild Sunday showcased a traditional skit, cultural performances, coordinated attire, and teamwork. Members led various service roles and demonstrated unity and creativity.

3.10 Social and Fellowship Events

The Guild organized fellowship events, knitting & crocheting, and district gatherings, strengthening relationships and unity among members.

4. Financial Report

Refer to the Audited Financial Statements

5. Challenges and Lessons Learned

Challenges included inconsistent attendance, annual contribution among members and communication delays. Lessons learned emphasized improved planning, stronger communication systems, increased volunteerism, and enhanced district coordination.



6. Plans and Recommendations for the Coming Year

Plans include; expanding mentorship programs, enhancing followers' training, strengthening welfare support, broadening CSR activities and identifying new income-generating opportunities.

Recommendations include increased district engagement, streamlined communication channels, and capacity-building workshops for members.

7. Acknowledgements

The Guild acknowledges the support of the Chaplain, the session, district officials, and all members who contributed time, resources, and service during the year. Special appreciation is extended to volunteers involved in ARP, mentorship, Guild Sunday presentations, acts of mercy and facilitators

8. Photographs of the Year's Activities





- Acts of Mercy Home Visit



- Followers Training group photo



- Commissioning Ceremony – Candle Session



• Commissioning Service – Members in white scarfs



• Woman of virtue Graduation Cake Presentation



• Woman of virtue Graduation



• Birthday Celebration and Fellowship



• The Guild Sunday Traditional folk song



• The Guild Sunday Skit cast



• Acts of Mercy – Visit to Elderly Members



9. Conclusion

The Woman's Guild executed its programs effectively during the year through strong coordination, active member participation, and commitment to service. The Guild remains dedicated to supporting members, strengthening fellowship, and contributing meaningfully to parish growth and community impact.

Compiled and Submitted by:

Alice Muigai – Secretary

Year 2024-2025.



PCEA KAREN WEST PARISH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025

Congregation AGM

PCMF Muteero Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- PCMF (Presbyterian Church Men Fellowship) Muteero is a fellowship of all men that focuses on nurturing Christian values among men, promoting spiritual growth, fellowship, and active involvement in church and community initiatives.
- Leadership team:
 - Patron: Elder Joseph Murigu
 - Chairman: Chris Karumba
 - Vice-Chairman: Pharis Ndua
 - Treasurer: George Warui
 - Secretary: Isaac Gikonyo
 - Vice Secretary: Alex Njenga

2. Membership Update

- New Members: 3 new members were formally received into the fellowship by being issued with a card and constitution. A further 6 members have joined as adherents and soon to be officially admitted to the fellowship by being issued with a card and constitution.
- Members Promoted to Higher Glory:
 - None
- Members on Transfer: None.

3. Activities and Achievements for the Year

i. Attendance to the 2025 PCMF ANNUAL GENERAL MEETING

Our fellowship was honored to participate in the PCMF Annual General Meeting, where two of our members — *Chris Karumba and Alex Nenga* represented PCMF Karen West Parish. Additionally, our chair, *Chris Karumba* and Alex Njenga delivered an address at the plenary on the successes of the YPCM (Young PCMF) fellowship in the parish.



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ii. Increased Membership

Our fellowship achieved growth this year, increasing membership by 9, bringing the total to 125 members. We give glory to God for this growth.

iii. Transformed Men Series (TMS)/YPCMF bible study

The YPCMF marked 1 year on 16th October 2025 since the start of the online bible study that happens every Wednesday evening at 8pm. The bible study has served to deepen the faith of most of the YPCMF members with a membership of 50 members. In addition to bible study sessions, members have participated in team-building activities and worship evenings. We appreciate those who have graciously hosted fellowship gatherings in their homes.

iv. Monthly Breakfast Fellowships

Our monthly breakfast fellowships have been consistently observed, providing opportunities for spiritual growth and fellowship among our members. This has been blended by offsite fellowship where members have been engaged in team building activities.

v. Health and Wellness Activities

A Saturday morning walking group has been sustained, with over 10 members regularly participating. These walks span distances of up to 30 kilometers, promoting both physical fitness and camaraderie.

vi. Hike to Mt. Longonot

Members joined a Transformed Men Series hike at Mt. Longonot on 26th July 2025, which was attended by both YPCMF members and senior PCMF members, fostering bonding.

vii. Support for Education

PCMF Karen West Parish has provided financial support for school fees and upkeep to one of our university students, exemplifying our commitment to uplifting one another.

viii. Home Visits and Member Support

Monthly home visits to members have been upheld, ensuring that we continue to strengthen bonds and provide mutual support within our fellowship.



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ix. Caring for the Sick and Bereaved

We have visited our members who are unwell, comforted bereaved families, and celebrated with members during joyous occasions, embodying the spirit of brotherhood.

x. ROPES 2024

In November 2024, we conducted a successful ROPES program with 32 young men graduating from the program. A follow-up ROPEs mentorship program was also held in April for 4 days at PCEA Booth Ngong Forest where the young men had a wonderful opportunity to bond and get mentorship , affirming our dedication to mentoring our young men.

xi. PCMF Week

We observed the PCMF week between 4th – 10th November 2024 with several activities among them home visits, joint fellowship etc. the theme “Clothed for Noble Service” from Zechariah 3:4 & Colossians 3:12. It was truly an edifying theme.

xii. PCMF Retreat - Mombasa

Eighteen of our members travelled to Mombasa from September 11th to 14th for a retreat, where they enjoyed themselves. We're grateful that the trip was incident- and accident-free.



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4. Financial Report

Refer to the Audited Financial Statements

5. Challenges and Lessons Learned

i Resource Mobilization Challenges

We have faced difficulties in mobilizing sufficient resources, with limited funds raised to support our programs and initiatives. In the coming year we look to increase our funds by reaching out to our members on a one-on-one basis to drive the subscription collections as well as explore other fund raising activities.

ii Low Attendance at Monthly Fellowships

Attendance at our monthly fellowship meetings has not met expectations, averaging approximately 30-40%. This year, we introduced alternative formats such as offsite fellowships, Mbuzi events, and bonfire gatherings to engage a broader range of members. These initiatives have led to a noticeable improvement in participation rates.

6. Plans and Recommendations for the Coming Year

- Activities:
 - Monthly fellowships
 - Bible study
 - Training/ Seminars and retreat
 - Bonfire Fellowships
 - Home Visit fellowships
 - Outreach activities and mission
 - Hikes and Walks
 - Offsite fellowships and team building activities.
 - Development of Sagana property to an income generating project.



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- Budget or financial requirements.

7. Acknowledgments

- We extend our heartfelt gratitude to all our members for their unwavering support, dedication, and active participation throughout the year. Your commitment to our fellowship has been instrumental in fostering a strong and vibrant community of faith. As we look back on this year, we are filled with gratitude for the countless blessings we have received. May God continue to bless each of you and your families abundantly. We pray that the coming year will bring you joy, peace, and spiritual growth. May you continue to be a beacon of light in your communities, sharing the love of Christ with all you encounter. May His love, and guidance illuminate your paths in the coming year.

8. Photographs of the Year's Activities



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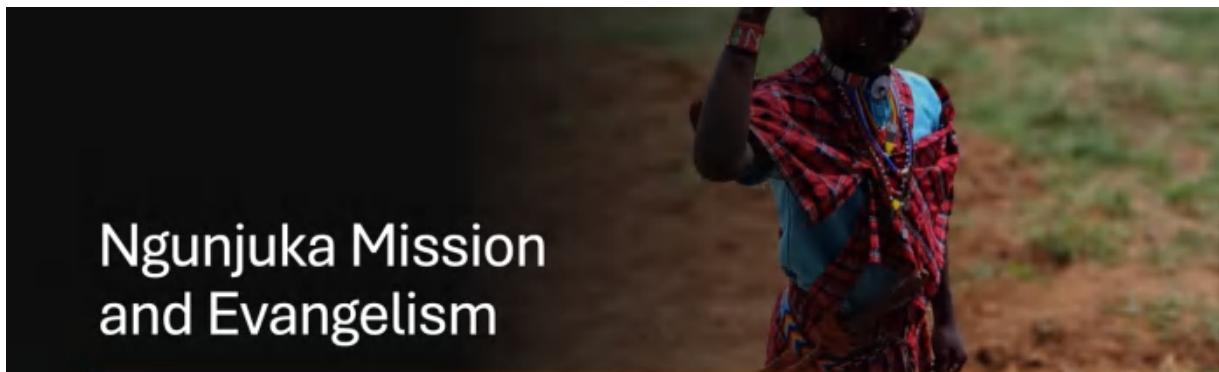


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**Ngunjuka Mission
and Evangelism**





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We have enjoyed home visits



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9. Conclusion

A Year of Grace and Growth

As we conclude 2025, we give thanks to God for His abundant grace and blessings. This year has been marked by a spiritual awakening among our young men, fostering deeper fellowship and unity within our community.

We glorify God for enabling us to serve Him diligently and wholeheartedly. Let us continue to embrace our priestly roles, as ordained by God, and lead our families and communities toward His righteous path.

May God's grace continue to shine upon us all.

Submitted by:

- Isaac Gikonyo
- Secretary, PCMF Muteero

27/11/2025



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Report by Church Groups and Committees to the Year 2025 Congregation AGM

Youth Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- Brief introduction to the group/committee, including its purpose, mission, and key activities during the year.
 - Youth group - This fellowship seeks to embrace activities of young people in the church, to draw youth into God's kingdom
 - The group's mission is to equip, uplift and build young people.
- Mention the leadership team or key members of the group/committee.
 - Chairman- David Kangara
 - Vice chair- Mary Njoki
 - Treasure- Ruth Nganga
 - Secretary- Michael Wanderi
 - Vice secretary- Eric Murathe

2. Membership Update

- Members.
 - New Members = 15
 - Total Members = 201
- Members Promoted to Higher Glory: (None of our members were promoted to higher glory)
- Members on Transfer: (None of our members were transferred to other congregations or moved away)

3. Activities and Achievements for the Year

- Summary of the major activities carried out by the group/committee throughout the year.
 - Youth concert on 24th November 2024 held at the church grounds with the guest artist being Timam Evans.
 - Children's home visit on 7th December 2024 at the Garden of Hope children's Home located in Ngong.
 - Hosting youth members from Bethany Springs Juja on 2nd March 2025 at the church grounds.



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- Praise and Worship team retreat at Amboseli from 26th to 29th March 2025.
- ChrisTeens camp held from 7th to 12th April 2025 at Rockfields senior school keserian.
- Youth week Sunday service on the 4th May 2025 where the theme was old school.
- Youth worship experience on 4th May 2025 held at the church grounds with the guest artist were sounds of worship.
- Y-summit 2025 held from 19th to 23rd August 2025 at Kabarak University.
- Notable accomplishments, events, or initiatives that contributed to the congregation or community and most importantly number of those who have received Christ Jesus as Lord and Savior during the period in review.
 - Saturday sports outreach has enabled outreach to the community which has brought youth members from the community to become members of the church as after the sports matches are completed a word is shared helping evangelize the word of God.
 - The Youth were able to start streaming football matches at the Joshua Hall. This seen a great turn out not only from members of the church but as well from other members in the community where before the football match a short devotion is shared.
 - The Youth were able to have a football friendly match on 22nd June 2025 between Muteero youth and Youth from Olkeri and after which the word was shared.
 - The youth were able to start Aerobics Saturday sessions from 8:30 am to 10:30 am conducted at the church grounds which promoted physical health of the members as well as being an outreach program to members in the area.
 - Technical team growth has enabled members with a passion and interest in media to become members of the congregation and share their skills as well as train members in the use of media equipment's thus bring them closer to the word of God.
 - Youth service implementation has enabled the youth to come together and share the word of God as well as seek guidance on matters/topics facing the youth.
 - Praise and worship team growth has seen youth with the passion in singing as well as playing instruments joining the team helping them grow their skills sharing the word of God.
 - Youth members have continued to take up active roles in teaching in Sunday school.
- Participation in church-wide activities (e.g., fundraising, outreach programs, special services).



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- We as members of the youth were able to visit the Kariukis on 12th December 2024 to celebrate with the family on the birth of their new child.
- We as members of the youth were able to visit Father Dominic and his family on 7th June 2025 when they had gone through a rough patch and console the family.
- We as members of the youth were able to stand with the Mukuria family when they had lost their grandmother on 27th July 2025.
- We as the Youth went to Enoomatasiani Girls High School on 16th March 2025 where Harriet Wangai was the preacher for the day. The word was able to be shared and also encouragement shared to the students.
- We as the Youth went to NYS (National Youth Service) on the 6th of April 2025 where Esther Chihi was the preacher for the day. We were able to share the word as well as interact with the 2025 graduates (Discharges).
- We as the Youth went to Enoomatasiani Girls High School on 6th July 2025 where Patrick Mwaura was the preacher for the day. The word was able to be shared and also encouragement shared to the students.
- The youth continue to play a crucial role in assisting running special services by providing technical support through sound management as well as video streaming to assist spread the message to people who could not be able to join the service.
- Specific outcomes or impact of the activities on the congregation or target beneficiaries.
 - Technical support has enabled members follow services irregardless of the geographical location.
 - Youth outreach has enabled the larger community embrace the word of God noting that it is not only for the old but also for the young.
 - The Implementation of the youth service has enabled the youth members to gain confidence in sharing the word of God encouraging the larger community that there is Joy and happiness to be had in the house and word of God.

4. Financial Report

Refer to the Audited Financial Statements

- Pending financial matters or debts

NONE

5. Challenges and Lessons Learned



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- Description of any challenges faced during the year.
 - Financial constraints-having our major source of income coming from fundraising causes challenges as the funds can be unpredictable.
- Strategies employed to overcome these challenges.
 - Rallying people for support through a Personalized approach to donate or contribute.
 - Starting up money initiatives such as selling of merchandise and starting up of aerobics classes where members pay a fee to register where funds are directed into the youth kitty.
- Lessons learned that could improve future activities or operations.
 - Role assignment - Assigning specific roles and responsibilities to given individuals based on their strengths and weaknesses to better utilize the individuals' skills set.
 - Evaluation and feedback - conducting a post activity evaluation to assess strengths, weaknesses and areas of improvement.
 - Market research- conducting research to better understand the needs of the members to have items/programs that satisfy their needs.
 - Budgeting and reporting- Placing a budget to cater for the program / purchase of the merchandise and have the funds reinvested into the program and having reviews to check performance of the product /program for easier decision making.

6. Plans and Recommendations for the Coming Year

- Outline of planned activities or goals for the upcoming year.
 - Implementation of activities through the youth strategic plan which was adopted from the strategic plan.
- Proposed budget or financial requirements.
 - Refer to the Budget 2025/2026
- Any suggested changes to the group's/committee's structure, leadership, or operations.
 - None

7. Acknowledgments

- Express gratitude to group members, the congregation, church leadership, and any partners or sponsors.



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- We would like to extend my heartfelt gratitude to all the youth members who contributed their time, energy, and talents to make these activities a resounding success. Your dedication and passion serve as an inspiration to us all.
- We also want to express appreciation to the organizing committees, mentors, and volunteers who selflessly supported our youth programs, ensuring their smooth execution and positive impact.
- We also want to express appreciation to the church leadership for providing continuous support to hold the activities at the church grounds as well as outside the church premises.
- We also want to extend our gratitude to all the members of the church for their continuous support and encouragement.
- Mention any individual members who went above and beyond in service or contributions.
 - Rev David Ngigi
 - Elder Muhiu
 - Father Dominic
 - Tim Mwendia and Family
 - Mrs. Esther Chihi and Family.
 - Harriet Wangai and Family

8. Photographs of the Year's Activities

Enoomatasiani Girls High School on 16 th March 2025
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NYS (National Youth Service) on the 6th of April 2025



Enoomatasiani Girls High School on 6th July 2025





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<p>Football Match between Muteero Youth and Olkeri Youth on 22nd June 2025</p> 	
<p>Saturday Aerobics Sessions</p> 	
<p>ChrisTeens camp held from 7th to 12th April 2025 at Rockfields senior school keserian</p> 	
<p>Y-summit 2025 held from 19th to 23rd August 2025 at Kabarak University</p>	



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Children's home visit on 7th December 2024 at the Garden of Hope children's Home located in Ngong



Youth week Sunday service on the 4th May 2025 where the theme was old school



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Visit Father Dominic and his family on 7th June 2025



Visit to the Kariukis on 12th December 2024



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Youth concert on 24th November 2024 held at the church grounds with the guest artist being Timam Evans



Praise and Worship team retreat at Amboseli from 26th to 29th March 2025





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Report by Church Groups and Committees to the Year 2025 Congregation AGM

9. Conclusion

- Final thoughts on the year's work and aspirations for the coming year.
 - As we reflect on the achievements of the past year, let us also look ahead with optimism and determination. There are still many opportunities for our youth to make a meaningful difference in our community and beyond. Let us continue to nurture their potential, provide them with guidance and support, and empower them to be agents of positive change.

Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Michael Warui
- Youth Secretary
- 27th November 2025



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Church School Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

The Church School Ministry exists to nurture children in the Christian faith, helping them grow spiritually, morally, and socially through biblical teaching, mentorship, and participation in church life.

Throughout the year, the ministry engaged children in weekly Sunday classes, choir practice, talent development, annual programs such as VBS, Cantatas, outreach visits, and teacher capacity-building.

Leaders and district representatives:

1. Anne Ng'ang'a- Chair
2. Michael Kuria- Vice Chair
3. Neema Mwangi- Secretary
4. Mercy Muraguri- Ass. Secretary
5. Eunice Mwariri- Treasurer
6. Karte Mugo- Organizer
7. Beatrice Karanja- Member
8. Lilian Nyambura- Member
9. Dynah Mwaura- Member (no longer in the county)
10. Nyawira Machua- Member (no longer in the country)

Key leadership activities included planning meetings, fellowships, trainings, and coordination of major events.

2. Membership Update

- Children Under Our Care: January-July: 158 children; August- September: 146 children (This reflects normal transitions as children move/graduate to young youths, or relocate).
- Active Teachers: 20 active teachers as at September 2025; 2 teachers have joined.
- Members Promoted to Higher Glory: None reported
- Members on Transfer: One member has moved overseas.

3. Activities and Achievements for the Year

- Church School Week (Dec 2-8, 2024) with theme "A Faithful Servant (Matthew 25:21). Included alumni and former teachers' presentations.
- Christmas Cantata (21st December 2024) where children and teens showcased their talents.
- Easter Cantata (21st December 2025)- children actively participated and presented items.
- Annual VBS (18-22 August 2025) under the theme "Heroes of Faith". Approximately 160 participants including teachers and volunteers. Daily teacher debriefs were held to improve activities. All required donations and funds were successfully received.



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- Teachers' monthly fellowships were held consistently in the months of January, March, May, and June.
- On 21st June 2025 the teachers held their fellowship at Oloolua Nature Trails and thereafter a "swallowship" at the Church grounds.
- December teens' retreat to Rio Breeze attracted 70 teens.
- Official's meetings held in January, February, June, and August to plan for programs and budget.
- Teachers and Children participated in: Farewell service for Rev. Njeru (13th October 2024) and Welcoming of Rev. David Ngigi (17th January 2025).
- Visit to Enomatasia Girls High School on 16th March 2025- sermon by Tr. Harriet on Restoration.
- Teachers visited the Kuria family and the CTY Director's family for encouragement on 29th March 2025.
- Teachers joined the mission trip to Nkunjuka for church dedication.
- Teachers attended Caregivers Training at Parklands Baptist—course successfully completed.
- Internal seminars held for: Preparing for VBS (July 2025); Special needs handling discussions (February 2025)
- Head Office training for Church School Teachers was determined to be held in unison with Karen Central Parish on the following dates; 18th October, 25th October, and 1st November 2025.

4. Financial Report

Refer to the Audited financial statements

3:37 PM

5. Challenges and Lessons Learned

Challenges

- Training delays due to unforeseen circumstances.
- Weather and logistical concerns limiting travel plans (e.g., teens' retreat moved from Suswa to Rio Breeze).
- Decline in registered children between July and September due to relocations and transitions.
- Some children are unbaptized—list compilation ongoing.

Lessons Learned

- Early planning improves major event execution (VBS, Cantatas).
- Teacher capacity-building enhances class quality and child engagement.
- Consistent communication between officials and congregation increases support.
- Need for improved tracking of children's baptism and spiritual milestones.
-

6. Plans and Recommendations for the Coming Year

- Participation in the Head Office training for teachers (18th October, 25th October, and 1st November 2025).
- Church School Week from 1st to 7th December 2025 under the theme "An Ever Shining Servant".

Proposed budget or financial requirements :



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Report by Church Groups and Committees to the Year 2025 Congregation AGM

Refer to the 2025/2026 Budget

Recommendations

- Support from Session to: Assist in developing a special needs handling framework for children.

7. Acknowledgments

We appreciate:

- Rev. Ngigi and the entire pastoral team for their guidance and support.
- All teachers, volunteers, and officials for their dedication.
- The parents for entrusting children to our care.
- Congregation members for generous donations toward VBS and other programs.

8. Photographs of the Year's Activities

- Photo 1:



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Report by Church Groups and Committees to the Year 2025 Congregation AGM



Teachers fellowship at Oloolua Nature Trails on 21st June 2025

- Photo 2:



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Report by Church Groups and Committees to the Year 2025 Congregation AGM



[Children having fun on the last day of VBS, 22nd August 2025 on the Church grounds

9. Conclusion

The year 2024/2025 has been one of growth, learning, and God's faithfulness. The Church School remains committed to the Great Commission in Matthew 28:19, "Go ye and make disciples of all nations."

We look forward to a fruitful year ahead as we continue shaping the spiritual foundation of our children.

Submitted by:

Neema Mwangi,

Secretary, Year 2024/2025

25/11/2025



PCEA KAREN WEST PARISH

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Report by Church Groups and Committees to the Year 2025 Congregation AGM

Mission and Evangelism Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- Matthew 28:19 – Go therefore and teach all nations, baptizing them in the Name of the Father and of the son and of the Holy Spirit.
- We have done door to door evangelism with GONEOUT in PCEA Nkjuka and Namanga in April, June and September 2025
- Hosting the Alcoholic Anonymous team every Wednesday from noon for psychosocial therapy where we share a meal and the word of God.
- 2024/2025 Officials

Chairman	Siusan Kiragu
Vice Chair	Moses Mwaura
Secretary:	Winfred Mwangi
Vice Secretary:	Gerald Njagi
Treasurer:	Ruth Maina
Patron:	Elder Emily Wagema

District Representatives

1	Dennis Mulusa
2	Neema Karanja
3	Eunice Wanjohi
4	Gladys Kirongothi
5	Jane Muriithi
6	Susan Kiragu
7	Ruth Maina
8	Cosamas Kuria
9	Esther Chihi
10	Gerald Njagi
11	Winfred Mwangi

2. Membership Update

- New Members:None
- Members Promoted to Higher Glory: None
- Members on Transfer: None

3. Activities and Achievements for the Year

- We conducted Door-to-door evangelism: as follows:-
- Ngong Hills - Together with Gone-Out Ministry, managed to reached out to 324 persons and 70 soul gave their lives to Jesus



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Report by Church Groups and Committees to the Year 2025 Congregation AGM

- Ngong, Mathare area, we reached out to 295 persons and 102 souls accepted Jesus as their Lord and Savior
- Ololua Ngong area- reached out to 257 persons and 80 of them accepted Jesus].
- At PCEA Nkunjuka we reached out to 208 persons., 103 accepted Jesus Christ as their personal savior.
- Open-air crusades: Held at 1.Nkunjuka at the church grounds number
- Namanga border crusades with our Minister Rev. Ngigi and a team from Gone Out Ministry. We also distributed some Christian tracks to the attendants
- Assisted some people with food stuffs and clothes during mission trips
- We host alcoholic anonymous team of about 50 men and women for psychosocial therapy every Wednesday from noon
- Summary of the major activities carried out by the group/committee throughout the year.
 - ✓ Door to Door Evangelism
 - ✓ PCEA Namanga and PCEA Nkunjuka Missions in April, June and September
 - ✓ 356 souls gave their lives to Christ this year.
- Notable accomplishments, events, or initiatives that contributed to the congregation or community and most importantly number of those who have received Christ Jesus as Lord and Savior during the period in review.
 - ✓ 356 souls gave their lives to Christ this year. 356 souls gave their lives to Christ this year.
- Participation in church-wide activities
Fundraising and thanksgiving services
PCEA Namanga and PCEA Nkunjuka outreach programs where we held open air and door to door evangelism
Participated in the Nendeni Week Service
- Specific outcomes or impact of the activities on the congregation or target beneficiaries.

4. Financial Report

Refer to the Audited Financial Statements

5. Challenges and Lessons Learned

- Need for more training materials and evangelism tools.
- Low participation by some members.

6. Plans and Recommendations for the Coming Year

- More budget allocation to strengthen evangelism activities.
- Continuous evangelism training for all members.
- Improved follow-up systems for new converts.



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Report by Church Groups and Committees to the Year 2025 Congregation AGM

- Encourage every department of the church to actively participate in mission work.

7. Acknowledgments

- We thank God for the souls reached and lives transformed through the Mission and Evangelism Department in [2024-25]. We appreciate the support of our pastors, church leadership, and members who have stood with us. With God's help, we look forward to greater harvests in the coming year.

"The harvest is plentiful, but the laborers are few." – Matthew 9:37

8. Photographs of the Year's Activities





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Report by Church Groups and Committees to the Year 2025 Congregation AGM



9. Conclusion

- To be more active than we have been in the year .
- Our motto is the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Winfred Mwangi
- Secretary
- 28th November, 2025



PCEA KAREN WEST PARI SH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025 Congregation

Christian Education Committee Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

Introduction

1. CED'S vision is to have a society that is God fearing and one that upholds Christian values. The mission is to make disciples by instilling knowledge through education for life guided by our motto that is drawn from Hosea 4:6 which states "My people are destroyed for lack of knowledge"
- Our theme this year 'Rekindled for service, Rooted in the word and Routed for the world' was drawn from the book of Nehemiah that tells the story of how he rebuilt the temple. It shows clearly what impact one individual can have on a nation. God wants to use us where we are to accomplish his purposes. For this to happen we must be rooted in the word, then we will be rekindled for service to the world.

The following are the officials of this committee.

- Vice chair Isaac Gikonyo
- Secretary Kawira Baraka
- Vice secretary Jayson Matheri
- Treasurer Mary Kinyua
- Patron Elder Florence Mwaura
- Chair Lucia Wachira
- District Representatives
- Allan Riunga
- Gladys Muchena
- Amos Kamweru
- Samuel Njoroge
- Gladys Kinyanjui
- Rahab Muthama



PCEA KAREN WEST PARI SH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025 Congregation

2. Membership Update

We have always had members who are teachers and educationists being part of Christian Education in the Church

All the members are well and we have not had any transfers

3. Activities and Achievements for the Year

During the year we have been able to do the following activities;

A seminar for EX-Candidates, first and Second year university student held in Joshua Hall at the beginning of the year

- Held a training / Seminar for the PMAK teachers during second term
- Together with the church Intercessor, we prayed for all the candidates for the year 2025
- We held a seminar, for the 2025 candidates in third term

Participation in Church-wide activities

We participated in all thanks giving services in the year

We participated in some of the Local missions with the Gone Out and Also we participated in the presbytery mission to Namanga in June this year.

All Our students across the board completed their assessments and exams and we are hopeful of best results,

Specific outcomes or impact of the activities on the congregation or target beneficiaries.

We thank God for what He enabled Christian Education to do this year and we are glad that we had an opportunity to bless and empower not only the congregation but also other beneficiaries like the teachers of PMAK and the community.



PCEA KAREN WEST PARI SH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025 Congregation

Financial Report

Refer to the Audited Financial Statements

5. Challenges and Lessons Learned

- Availability of members – It's not been easy to have members participate in in person meeting and activities. This has resulted to us holding meeting online at times to enable more participation.
- Overlapping programmes;
- All groups compete for the same age group for various activities within the limited time available

Strategies employed to overcome these challenges.

In the coming year we plan to follow the strategic plan to avoid the overlaps.

- Lessons learned that could improve future activities or operations.

6. Plans and Recommendations for the Coming Year

Acknowledgments

- The group Expresses gratitude to group members, the congregation, church leadership, and different people who came in as facilitators in the seminar and the programs the group has had during the year. Especially we would like to mention the following persons
- Dr. Margaret Kimani who took time from her busy schedule and talked to PMAK teachers on various topics.
- Eric Mwaura for designing inspiring success cards for all our 50 plus candidates for the year 2025.



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Report by Church Groups and Committees to the Year 2025 Congregation

- Dr. Gladys Kinyanjui who took time to encourage and advice our candidates before they sat for exams giving them valuable advice.

8. Photographs of the Year's Activities





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Report by Church Groups and Committees to the Year 2025 Congregation



Photo 2

9. Conclusion

- The year has been great and it's our prayer that the coming year will be fruitful for the glory of God. We hope to introduce more training and work with other groups.
- Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.



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Report by Church Groups and Committees to the Year 2025 Congregation

Submitted by:

Lucia Wachira

Chair person

28th November 2025



PCEA KAREN WEST PARISH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025 Congregation AGM

BOYS AND GIRLS BRIGADE

Report to the PCEA Muteero Congregation Annual General Meeting - Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- Boys and Girls brigade is an organization(group)at the PCEA Church. This group has the Captains, commissioned officers, non-commissioned officers and the boys and girls.

Captains

- ✓ Charles Mutembei- Boys Brigade Company
- ✓ Grace Ndungu- Girls Brigade Company

Officers

- ✓ Stellah Mwaura
- ✓ Linda Mugambi
- ✓ Winnie Mwangi
- ✓ Faith Munuhe
- ✓ Neema Karanja
- ✓ Elijah Ngotho
- ✓ Naomi Gitahi
- ✓ David Maina

- ✓ Trizah Wambui
- ✓ Catherine Mugo

BOYS AND GIRLS BRIGADE OFFICIALS- FY 2024/2025

- **Patron:** Elder. Jane Naivasha
- **Chairperson:** Elijah Ngotho
- **Vice Chairperson:** Jedith Wanjiku
- **Secretary:** Naomi Gitahi
- **Vice Secretary:** Catherine Mugo



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• **Treasurer:** David Maina

- Our main purpose is to teach the word of God and nurture extra talents in our boys and girls. Key activities include; Teaching word of God, Band practice and parade

2. Membership Update

- **New Members:** We are experiencing an increase in the number of children who are followers of the Boys and Girls Brigade due to the diversification of activities for their talent growth. We thank God for this.
- **Members Promoted to Higher Glory:** None
- **Members on Transfer:** Jedith Wanjiku went on transfer to Naivasha due to her work commitment and resided there.

3. Activities and Achievements for the Year

- Our Band Joined Girls' Founder's Day at PCEA Mukarara
- Boys Founder's Day at PCEA Muteero.
- Induction of Rev Muturi wa Muiru at Karen central church.
- Induction of Rev David Ngigi at PCEA Muteero church.
- Induction of Trainer John at Lang'ata church.
- Fair well of Rev. Njeru at P.C.E.A Muteero church.

4. Financial Report

REFER TO PCEA MUTEERO AUDITED FINANCIAL STATEMENTS

2024/2025



5. Challenges and Lessons Learned • Not having enough money in our kitty to run all activities hence having deficits.

- We have Learnt that we need to continue having diverse activities for the growth of children talents in order to attract as many as well as nurture their spiritual growth in Christ.
- All officer's commitment.

6. Plans and Recommendations for the Coming Year

- More practice in the band
- Teach the word of God
- Ensure all officers are commissioned and the Boys and Girls Brigade Companies are in good standing.
- Continue with the introduction of a number of activities under the Brigade Curriculum.

7. Acknowledgments

- We would like to thank God for enabling us finish the year well also the Church Leadership for their support throughout the year. Our officers who worked hand in hand with our children and the children who are always committed.
 - Mention any individual members who went above and beyond in service contributions.

8. Photographs of the Year's Activities



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- Photo 1: {Trainer John's Induction at PCEA Lang'ata}



- Photo 2: {Girls Brigade Founders Day}



- Photo 3 {Christian Education Classes}



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Report by Church Groups and Committees to the Year

2025 Congregation AGM



9. Conclusion

- As the Bible tells us we can do all things thru Christ. We have done it and God will help us do better this year.
- Re-affirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to “Go Ye and make disciples of all nations” Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Naomi Gitahi
- Secretary Year 2024/2025]
- 27/11/2025



PCEA KAREN WEST PARISH

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Report by Church Groups and Committees to the Year 2025 Congregation AGM

HEALTH COMMITTE REPORT TO THE PCEA MUTEERO CONGREGATION ANNUAL GENERAL MEETING – YEAR 2025 ON THE STATUS OF THE COMMITTEE FOR THE FINANCIAL YEAR 2024/2025 AS AT 30TH SEPTEMBER 2025

1. Introduction

- Brief introduction to the group/committee, including its purpose, mission, and key activities during the year:
- The Health Committee has been in existence for many years. Our Core Values that govern the Team, are: Team work, Team Spirit and Safety.
- The purpose of the committee is to extend love to all who are suffering and the Health Team continues to attend to various medical needs of our congregants on Sundays.
- Mention the leadership team or key members of the group/committee:-
- Patron- Elder Margaret Njoroge

Chair-person - Neema Karanja

Vice-Chairperson - Margaret Kimani

Secretary - Faith Munuhe

Vice-Secretary- Karen Wanja

Treasurer - Joan Kagema

2. Membership Update

- New Members: Number of new members added to the group/committee during the year.
- Mercy Mutembei was added to the group during the month of October 2025.
- Members Promoted to Higher Glory:
- There were no members Promoted to Higher Glory.
- Members on Transfer:-

None

3. Activities and Achievements for the Year

- Summary of the major activities carried out by the group/committee throughout the year.

During the Induction service held on 27th



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April 2025 for Rev. David Ngigi, the Health Committee participated fully.

- Notable accomplishments, events, or initiatives that contributed to the congregation or community and most importantly number of those who have received Christ Jesus as Lord and Savior during the period in review.
- The Health Week was held from 6th October to 12th October 2025 and on Wednesday 8th October we invited some AA members of the public who have been affected by alcoholism to church, during this session they were able to receive a Health Talk from our Patron and devotion from our Parish Minister Rev. Ngigi.
- Six of the participants got saved and have been attending discipleship fellowship every Wednesday. Participation in church-wide activities (e.g., fundraising, outreach programs, special services).

We held a Medical Health camp at PCEA.

Namanga church on 16th June 2025.

- Specific outcomes or impact of the activities on the congregation or target beneficiaries.
- The AA individuals have been attending church service on Sundays along with others. Every Wednesday they continue a

4. Financial Report:

Refer to the Audited Financial Statements

5. Challenges and Lessons Learned

- Description of any challenges faced during the year (e.g., financial constraints, low participation):-
- We experienced financial constraints in meeting some of our needs
- Strategies employed to overcome these challenges:-
- Purchase a BMI machine and charge a minimal fee to those requiring services.
- Start a Health club open to members of the church congregants and to the public
- Lessons learned that could improve future activities or operations.

6. Plans and Recommendations for the Coming Year



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Report by Church Groups and Committees to the Year 2025 Congregation AGM

- Outline of planned activities or goals for the upcoming year:-
- Free medical camps at PCEA Muteero grounds and PCEA Nkunjuka
- Proposed budget or financial requirements: Refer to the 2025/26 Budget

7. Acknowledgments

- Express gratitude to group members, the congregation, church leadership, and any partners or sponsors:
- We are grateful for the continuous support from the CBM Chair, Elders and entire congregation.
- Mention any individual members who went above and beyond in service or contributions:
- The Health Team wishes to extend their special gratitude to Dr. Kiaraho, Elder Mwangi and Neema Karanja who on several occasions have gone out of their way in service during emergency cases faced by the congregants.

8. Photographs of the Year's Activities

- Photo 1 & 2: AA lunch and fellowship at PCEA Muteero held on 8th October during the Health week



- Photo 2: AA lunch and fellowship



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Report by Church Groups and Committees to the Year 2025 Congregation AGM



Photo 3: Follow up and discipleship fellowship with the newly saved people

9. Conclusion

- Final thoughts on the year's work and aspirations for the coming year:-
- We give God all the glory for a fruitful year in serving Him and humanity . We aspire to grow in membership of our Health team and in service to God for the furtherance of His kingdom.



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- Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Faith Munuhe
Outgoing Secretary 2024/2025
- 28th November, 2025



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Report by Church Groups and Committees to the Year 2025

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Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025.

GROUP: BSR

1. Introduction

- Brief introduction to the group/committee, including its purpose, mission, and key activities during the year.

Bsr (Board of social responsibility) is a church based group whose main focus is to support members of the church during difficult times. They do this on behalf of the church leadership. Also assist in ushering during Sunday service or any other church functions.

- Mention the leadership team or key members of the group/committee.

BSR leadership for 2024-2025 was as follows:

1. *Patron - Elder Ruth Gathwara*
2. *Chairlady-Mrs Elizabeth Mbocha*
3. *Secretary -Mrs Alice Mbirwa*
4. *Treasure - Mrs Zippy patu*
5. *Vice chairperson - Mr Joseph Muraguri*
6. *Vice Secretary - Mrs Naomi Macharia.*
7. *Each district has a representation of a BSR member.*

2. Membership Update

- New Members: Number of new members added to the group/committee during the year.
✓ 5 New members
- Members Promoted to Higher Glory: List any members who passed away during the year, with brief acknowledgments of their contributions.
✓NONE FOR THE FINANCIAL YEAR
- Members on Transfer: List any members who were transferred to other congregations or moved away.
✓Mrs Agnes Ndegwa who relocated to the UK in the month of June 2024.



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Report by Church Groups and Committees to the Year 2025

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3. Activities and Achievements for the Year

- Summary of the major activities carried out by the group/committee throughout the year.
 - ✓ 06/09/24 visited Elder Wangai and his sister Gakenia Maina(D3) who were unwell and had recovered.
 - ✓ 10/10/24. Visited Annaj Mukuhi (D4) to console with her on the loss of her mother
 - ✓ 13/02/24. Visited our patron Elder Ruth who was unwell and had a back surgery.
 - ✓ 26/3/25- visited the family of Mr & Mrs weru(D7) to condole with them after the loss of their mother.
 - ✓ 3/4/25- visited Mr & Mrs Mahinda(D11) after the husband was unwell.
 - ✓ 10/4/25- visited Elizabeth Nyambura (D5) who was unwell
 - ✓ 7/5/25- visited Alice kuria (D4) whose husband was unwell.
 - ✓ 17/6/25 -visited Mr&Mrs kiragu (D6) to pray with them as they travel and seek medical treatment abroad.
 - ✓ 2/7/25- visited Mr&Mrs Dishon (D7) to condole with them on the loss of their mother.
 - ✓ 7/9/25- Assisted a young girl (Rael) who is to travel to Mexico next year for a football tournament. The money assisted her in getting things ready to travel.
- Notable accomplishments, events, or initiatives that contributed to the congregation or community and most importantly number of those who have received Christ Jesus as Lord and Savior during the period in review
 - ✓ Assisted a family in D6 who were in need of foodstuffs
 - ✓ Mrs Chihi agreed to give us food stuffs to add to our food bank
- Participation in church-wide activities (e.g., fundraising, outreach programs, special services).
 - ✓ We assist in ushering during church activities and services every Sunday



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✓Accompany the mission and evangelism in outreach programmes in our nendeni areas in Namanga and Ngujuka.

✓ *We participate during church thanksgiving*

- Specific outcomes or impact of the activities on the congregation or target beneficiaries.

✓During our outreach programmes we get to visit members who are unwell and assist some financially. This shows love and care as it is our mandate as BSR members

✓- we also get to have feeding programmes in our mission areas.

✓-With the help of our church CBM we were able to assist some members with school fees and university upkeep.

4. Financial Report

- *Refer to the audited Financial Statements*

5. Challenges and Lessons Learned

- Description of any challenges faced during the year (e.g., financial constraints, low participation)

✓ *we have had challenges of low turnout during our Sunday ushering.*

- Strategies employed to overcome these challenges.

✓ *Continuous reminder to members who will be on duty*

✓ *Early posting of the duty list to the members for proper planning*

- Lessons learned that could improve future activities or operations.

✓ *we have seen an improvement in participation during our activities due to the frequent meetings being held every first Sunday of the month.*

✓ *Trusting God that all things work together for good for all who believe in him.*

6. Plans and Recommendations for the Coming Year



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- Outline of planned activities or goals for the upcoming year.

✓Visits

✓Father/mother/valentine's day

✓Visiting the needy and elderly

✓BSR(social Sunday)

✓Food and clothing donations during our mission activities

✓Tithe

- Proposed budget or financial requirements.

Refer to the 2025/26 Budget attached

- Recommendations to the congregation or session for support, if needed.

✓ *We would like to thank the CBM and the congregation at large for their support in cash and kind that enables us to touch lives to those in need and to console the bereaved.*

- Any suggested changes to the group's/committee's structure, leadership, or operations.

✓*None at the moment*

7. Acknowledgments

- Express gratitude to group members, the congregation, church leadership, and any partners or sponsors.

✓*Special gratitude to the congregation, CBM official, BSR official and representative, BSR members for the unity and overwhelming support and love during our visits and mission activities*

- Mention any individual members who went above and beyond in service or contributions.

✓*Elder Muhiu*

✓*Mrs Patricia Irungu*

✓*Mr Thairu*



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✓Elder Ruth

8. Photographs of the Year's Activities

- Photo 1: [*This is during a visit at the home of Mr&Mrs Kiragu in the month of June as he was to fly to the UK for treatment. We were also joined by PCMF.*]



- Photo 2: [*BSR members packing food stuffs as they visit PCEA Namanga in the month of June 2025*]



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Report by Church Groups and Committees to the Year 2025

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9. Conclusion

- Final thoughts on the year's work and aspirations for the coming year.
✓We thank God for the provision he has given us that has enabled us touch people's lives , giving hope to people as God commands us to do. We continue to pray to God for his provision that will enable us reach more people who may be in need
- Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- [ALICE MBIRWA]
- [SECRETARY / Committee Year 2024/2025]
- [25/11/2025]



PCEA KAREN WEST PARI SH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025 Congregation **AGM**

JPRC Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- The foundation of (Justice, Peace, Reconciliation and Creation) JPRC is drawn from the Bible and the PCEA Practice and Procedure Manual Act 26. God calls the Church to promote Justice, Peace, Reconciliation, Human Dignity, and Environmental Stewardship. The establishment, existence and purpose of JPRC is guided by key scriptures which speak to promotion and advocacy for justice, peace, reconciliation and recognition that God created all things and made man a Co-worker. JPRC was set up to handle issues that call for the church's engagement with the State and Non State Actors on matters that require the Church's participation and critical input both for the welfare of its members and the nation's citizenry.
- The Leadership of the JPRC at Karen West Parish, PCEA Muteero Church are as follows:
 - (i) Norman Wanyiri – Chair
 - (ii) Vice Chairman: Wahu Kaara
 - (iii) Secretary: Michelle Machua
 - (iv) Assistant Secretary: Njeri Njerenga
 - (v) Treasurer: Faith Mwendia

2. Membership Update

- New Members: 10 new members were coopted into the JPRC committee
 - (i) Fiona Muturi - Dist. 7
 - (ii) Gladys Njeri – Dist. (Vice Chair)
 - (iii) Abbie Ndung'u – Dist.
 - (iv) Robert Kinyua - Coopted member
 - (v) Mercy Muraguri - Strategic Plan
 - (vi) Alice Makhungu – Member
 - (vii) Joseph Waweru – Member
 - (viii) Michael Theuri – Youth
 - (ix) Debora Wambugu – Member
 - (x) Eric Mwaura - Youth
- Members Promoted to Higher Glory: None
- Members on Transfer: None



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Report by Church Groups and Committees to the Year 2025 Congregation

AGM

3. Activities and Achievements for the Year

- Summary of the major activities carried out by the group/committee throughout the year.
 - (i) Commenced the implementation of section 6.4 of the strategic plan
 - (ii) JPRC did a Series called Hatua for its members and any other members from the congregation who may be interested to be co-opted in JPRC. The Series is a great guide on social justice and moving individuals into action and influencing in their spaces
 - (iii) JPRC Committee was represented by our secretary, Wandia Mutura in an open meeting held at PCEA Kariobangi South, Church on Wednesday June 11, 2025 from 8:30am. The meeting was organized by the International Justice Mission (IJM) for all JPRC officials from Nairobi Metropolitan. The agenda was to discuss the Silent Voices, injustice and extrajudicial killings. The meeting also discussed the fate of trained Certified Professional Mediators with regards to Refresher, Mentorship and Accreditation
 - (iv) 18th May 2025 – JPRC conducted training to the youth on the mandate and functions of JPRC in church and encouraged them to participate. This was done during the youth fellowship.
 - (v) Wednesday, 9th July 2025 – Webinar on the Role of Faith Communities in Promoting Justice: This session explored how faith communities contribute to the pursuit of justice within society. Insights into theological frameworks, practical engagement in advocacy, and the influence of moral leadership in shaping just policies and inclusive communities were also shared.
 - (vi) Friday, 11th July 2025 – Webinar on Conflict Resolution in Families and Communities: Focused on grassroots peacebuilding, this webinar addressed common sources of conflict in familial and communal settings. Strategies for effective communication, mediation techniques, and the role of spiritual guidance in restoring harmony and trust were also shared
 - (vii) 500 trees were purchased and donated to Muteero PCEA members to plant in commemoration of environmental social justice during the JPRC week.
 - (viii) On JPRC Sunday 13th July, Kenya Flag was displayed and church representatives adorned Kenyan flags in a call for peace and reconciliation through social justice in Kenya, while remembering the youths who lost their lives in the fight for justice in the last one year.
- Youth education on the role of JPRC which resulted in several youth joining the group..



PCEA KAREN WEST PARI SH

Muteero Congregation

Report by Church Groups and Committees to the Year 2025 Congregation AGM

4. Financial Report

Refer to the Audited Financial Report

- sNet financial position at the end of the year. As per above Extract of Treasurers Report
- Any pending financial matters or debts. No pending debts

5. Challenges and Lessons Learned

- Challenges faced during the year.
 - (i) Low commitment and participation by most of the District representatives in JPRC
 - (ii) Some of the Strategic Plan activities that JPRC wanted to implement was put on hold by the Session.
- Strategies employed to overcome these challenges.
 - (i) Coopting additional members who are passionate about the role of JPRC
 - (ii) Outreach to the youth for their involvement.
- Lessons learned that could improve future activities or operations.
 - (i) Despite the small number of committed members, it is still possible to make a huge impact in fulfilling the mandate of JPRC

6. Plans and Recommendations for the Coming Year

- Outline of planned activities or goals for the upcoming year.
 - (i) Implementation of strategic plan
 - (ii) Recruitment and training of more members
- Proposed budget or financial requirements: Refer to the 2025/26 budget

7. Acknowledgments

- The leadership of JPRC committee acknowledge the effort from the members who went out of their way to make this year a success. We are particularly grateful for the guidance that we continue receiving from Mrs Wahu, Elder Kibacia and our patron Elder Chihi.



PCEA KAREN WEST PARI SH

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Report by Church Groups and Committees to the Year 2025 Congregation AGM

- Individual members who went above and beyond in service or contributions.
 - (i) Chairperson – Norman Wanyiri
 - (ii) Vice Secretary – Wandia Mutura
 - (iii) Treasurer – Faith Mwendia
 - (iv) Mishelle Machua – Member
 - (v) Mercy Muraguri - Member

8. Photographs of the Year's Activities

- JPRC Week

	
JPRC Sunday	Tree donated by JPRC

- Youth Workshop

	
Youth Training	Youth Training

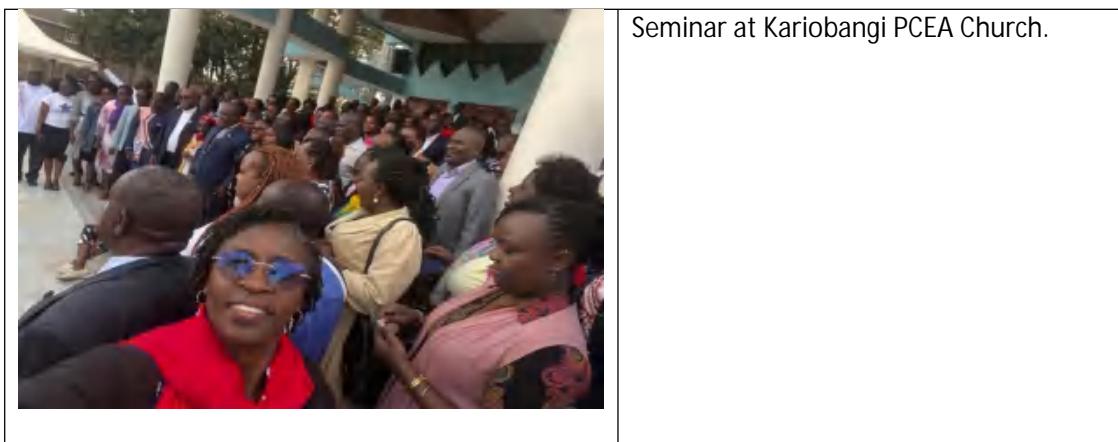


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- Seminar



9. Conclusion

- 2025 was a good year for JPRC as we continue to see growth in membership and involvement in more and more activities despite the challenges highlighted above.
- JPRC Committee Reaffirms the commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Norman Wanyiri
- Chairperson
- 26/11/2025



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Property and Development Committee Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

This committee is responsible for executing the resolutions of Church Business Management (CBM) concerning the physical development of church buildings and structures. Its mandate encompasses the construction of new facilities, as well as the maintenance, renovation, refurbishment, equipping, and repair of existing buildings and structures.

The committee is responsible for acquiring property, securing permits, and maintaining the register of physical assets.

2. Leadership

- a) Patron: Elder Emily C. Wagema
- b) Chair: PIn. David Gatimu
- c) Vice-Chair: Mr. George Kirathe
- d) Treasurer: Dr. William Waweru
- e) Secretary: Mr. George Warutere
- f) Members:
 - i). Dr. Daniel Kiaraho
 - ii). Mr. Chris Karumba
 - iii). Eng. Peter Patu Gichohi
 - iv). Mr. Amos Kamweru

3. Membership Update

- 3.1. New Members: Mr. Amos Kamweru was co-opted into the committee and by virtue of his land surveying profession has been instrumental in advising and facilitating on land documentation processes.
- 3.2. Members Promoted to Higher Glory: None
- 3.3. Members on Transfer: None



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4. Activities and Achievements for the Year

4.1. Capital Projects

At the beginning of the period under review, the committee had the following active projects

#	PROJECT	EXPLANATORY NOTES	STATUS
1	Restructuring Parish Ministers Office	Internal wall alterations and restructuring of the former vestry were undertaken to create a spacious office space with better space utilization and capacity to accommodate more visitors.	<ul style="list-style-type: none">• Fully done• New furniture procured and placed in the office• Office fully operational
2	New Vestry at the Joshua Hall	A new vestry was created within the Joshua Hall after the old one was converted into the new Ministers Office	Fully done and operational
3	PCEA Muteero Academy	In close liaison with the School Board, the committee developed proposals for expanding the school to accommodate 2026 new enrolment, transition of the current 2025 cohort and future growth into a fully operational elementary school. Some developments were proposed and space optimization options explored. These included <ul style="list-style-type: none">• Creating a full elementary school infrastructure• Converting and retrofitting Joshua Hall into a full elementary school and developing the proposed an auxiliary offices block behind the sanctuary The old mabati church structure was recommended for renovations to be part of the school infrastructure	<ul style="list-style-type: none">• The two development scenarios were done using architectural designs and associated costs done and evaluated• A space utilization analysis was done and owing to the limited land size, the second scenario appears to carry more merits and long term integrated use of the limited land space
3	Expanding Church Sanctuary Capacity and development of office block behind the sanctuary	This was an exploration for vertical re-design to accommodate an elevated floor (balcony/mezzanine) within the high church headroom	<ul style="list-style-type: none">• Preliminary architectural drawings are ongoing• More design options being explored
4	Land Ownership	Background Information:	<ul style="list-style-type: none">• Engagement with the



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	and Survey Documentation	<ul style="list-style-type: none">• The initial Land measured 1.7 ha (4.2 acres)• The land was subdivided into two parcels and a surrender for road widening done:<ul style="list-style-type: none">◦ Parcel 1 – 0.7056 (1.74 acres)◦ Parcel 2 – 0.8084 (1.99 acres)◦ Road Widening – 0.1893 (0.47 acres)• The purpose of the subdivision was to secure two different land uses – commercial for parcel 1 and religious for parcel 2.• The processing of these two new parcels stalled after the survey, hence no titles were secured. However, the surrendered part has already been taken up by the government as part of the Kerarapon Road This means the subdivision cannot be cancelled, but processed for both parcels to be registered and then amalgamated	surveyor who did the subdivision ongoing to proceed with the stalled process and ensure the outstanding land use/planning and building plans and associated development permits are obtained
5	Development Permits	<p>This will involve the following statutory approvals:</p> <ul style="list-style-type: none">• Planning<ul style="list-style-type: none">◦ Finalization of the subdivision of the land into 2 parcels and a strip surrender of the road◦ Amalgamation of the two parcels◦ Extension of Use (EoU) from the current religious to include educational◦ Development of Land Use Master Plan• Architectural Designs for the school• Structural Engineering drawings• Environmental Impact Assessment (EIA)• Traffic Impact Assessment (TIA)	<ul style="list-style-type: none">• This will be undertaken once the ongoing survey process and land documentation processes are finalized

- It is important to note that most of the activities above have been done under the coordination of the Ad Hoc committee constituted of members cutting across relevant committees that have a role in sectors touching of the project being undertaken.

5. Financial Report
 - 5.1. The status of financial position for the Property & Development Committee is as follows: -
 - Refer to the Audited Financial Statements
6. Challenges and Lessons Learned
 - 6.1. Challenges



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Most land development issues involve several statutory procedures. The committee recognized the need for effective coordination in handling surveying, documentation, permits, and related studies.

6.2. Lessons Learned

The greatest lesson learnt was the importance of referring to the strategic plan in breaking down the projected activities and related budgetary provisions for realistic goals achievements. It was further noted that these processes demand the expertise of highly skilled professionals, and their services should be engaged as required.

7. Plans and Recommendations for the Coming Year

All projects in the matrix will continue next year, divided into manageable activities within budget limits.

8. Acknowledgments

The Committee thanks group members, the congregation, church leadership, partners, and sponsors. Special thanks to Dr. Daniel Kiaraho for his institutional memory of key church developments, the coordination with key stakeholders on development matters and to the current ad hoc committee leadership which he chairs.

9. Visual/Photographs of the Year's Activities

- Image 1: Renders of the initial idea of a stand-alone school (now superceded)



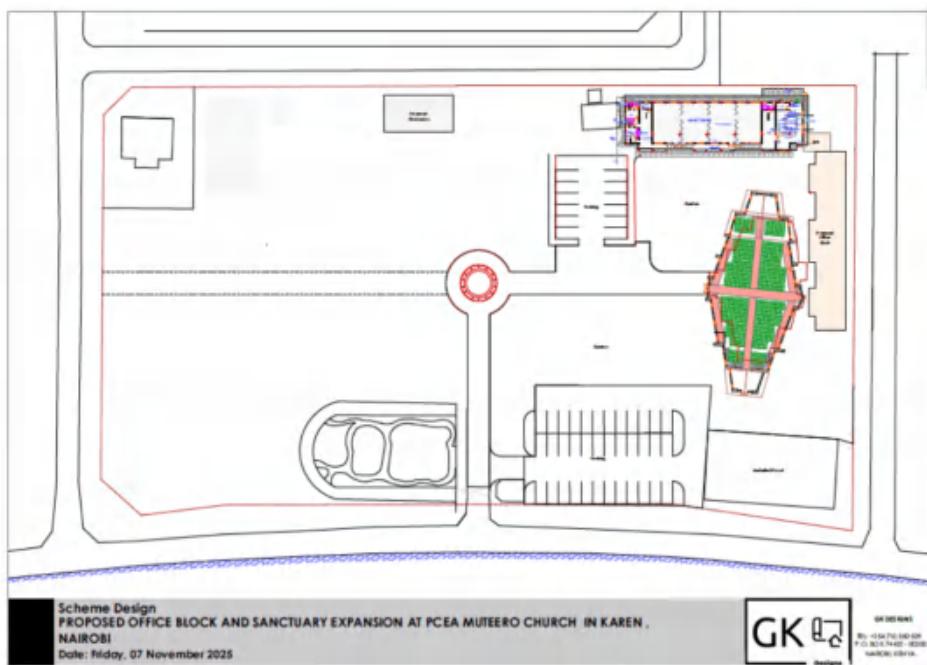


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- Image 2: Site Layout of the integrated school (retrofitted Joshua Hall), proposed new office block and proposed expanded sanctuary



- Image 3: Artistic Renders showing Proposed Integrated Site Layout



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9. Conclusion

This year's activities have been demanding, relying on regular consultations and the pivotal work of the ad hoc committee. Members' dedication, meeting every Sunday afternoon after church, is deeply appreciated. The committee's efforts embody our theme, "Get out of the boat," as congregants step beyond their comfort zones to support ongoing projects and sustain our vision.

The property and development committee reiterates its dedication to the Great Commission given by our Lord and Savior Jesus Christ in Matthew 28:19: "Go ye and make disciples of all nations." This commitment aligns with the vision and mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- David Gatimu
- Chairman, Property and Development Committee Year 2024/2025]
- 27th November 2025



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CHOIR Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- To glorify God through our voices all for God's glory
- 2024/2025 Officials

Chairman	- David Gitau
V/Chairman	- Alice Mbirwa
Secretary	- Winfred Mwangi
V/Secretary	- Simon Mwaiua
Treasurer	- Irene Kiaraho
Patron	- Elder Emily Wagema

- .

2. Membership Update

- New Members: None
- Members Promoted to Higher Glory: None
- Members on Transfer: 1

3. Activities and Achievements for the Year

- Visited Mrs. Kiaraho, Elder Jane Naivasha who were unwell but now they are healed.
- The choir participates every Sunday and sings in the procession
- Supported Anne Ngaruiya when she lost her mother.

4. Financial Report

Refer to the Audited Financial Statements

5. Challenges and Lessons Learned



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- Lack of commitment
- No other day for practice
- Low turn up especially in choir practice.
- Repetition of songs because of lack of enough time and day to practice.

6. Plans and Recommendations for the Coming Year

- More commitment
- Get other extra days for choir practice..

7. Acknowledgments

- We express our gratitude to the group members, the congregation and the church leadership for the overwhelming support.

8. Photographs of the Year's Activities



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9. Conclusion



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- Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Winfred Mwangi
- Secretary
- 28th November, 2025



Technical Team Report to the PCEA Muteero Congregation Annual General Meeting Year 2025 on THE STATUS OF THE GROUP OR COMMITTEE FOR THE FINANCIAL YEAR 2024/2025 AS AT 30TH SEPTEMBER 2025

1. Introduction

The technical team is the group that undertakes the following but is not limited to:

1. Active every Sunday taking care of matters technical i.e operating the musical equipment, PA system, networks, and AV systems.
2. Streamlining and polishing up of church media services. Indoors, outdoors and in the online streams

The very able Dr. Michael Okinyo and Allan Riunga as the Chair and Vice Chair lead the group, respectively. The Patron who oversees the group is Elder Wangai Maina. Currently, the group comprises various departments each with its own incharge.

2. Membership Update

- **New Members:** 5
- **Members Promoted to Higher Glory:** None.
- **Members on Transfer:** None.

3. Activities and Achievements for the Year

- Active every Sunday and during church events taking care of matters technical.
- Streamlining and polishing up of church media services. Indoors, outdoors and in the streams.
- In conjunction with the Youth, undertaking Cantata and New Year's concerts and other concerts that were organized mid-year.
- Successfully received, installed and operationalized the SDI enabled video mixer.
- Received new members who are on induction and others in training to help with the tasks in the technical booth
- Formed the youth service technical team

4. Challenges and Lessons Learned

- Inconsistent attendance by some members for Sunday Service.
- Power issues. The sanctuary power system needs review. A power stabilizer is recommended for installation to protect our equipment and stabilize power. New circuit breakers need to be installed to balance the power loads in the sanctuary.
- Obsolete/failing equipment thus needing constant maintenance and repairs due to breakdowns.
- Sound system needs to be upgraded to handle the increased load during praise and worship
- Inconsistencies in service delivery of equipment due to many people operating some key equipment leading to unreliability. Only authorized people to be allowed access. All computers to be password protected



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5. Plans and Recommendations for the Coming Year

- New equipment needed including musical equipment.
- To upgrade the existing sound equipment to comfortably handle the increased load especially during musical performances
- A comprehensive list and quotes are included in this document.
- The sanctuary power connections need to be reviewed, and new breakers and stabilizers are installed to split the electrical loads.
- Power stabilizer needed to protect equipment and prevent failures.
- To have a display out provision for the service leader/preacher
- Procure streaming software (Vmix) to upgrade the quality of our live streams.
- To procure corded mics and mic stands
- To upgrade the youth service sound, music, visual equipment and infrastructure
- Establish a mini technical team for the youth service which may act as a training ground for younger willing members, thus tap and nurture budding potential
- To procure an intercom system for communication between members during service and events. The walkie talkies we currently use are shared with the security team leading to several challenges including frequent breakdowns and high maintenance costs. They are also noisy causing interruptions to congregants during service, and not very clear to convey concise and precise information as may be needed during production. The intercom system is professional and more reliable.

6. Acknowledgments

We thank the Almighty God primarily for blessing us and enabling us with the gifts and talents to be able to run and conduct all this. We extend special gratitude to our Patron, Elder Wangai Maina and the CBM for guidance and support.

Finally, we express gratitude to our group members for their sacrifices in ensuring smooth running of services as well as the congregation, and the church leadership.

7. Conclusion

To abide by the words In Matthew 28:19 to “Go Ye and make disciples of all nations.”

Submitted by:

- Dr. Michael Okinyo
- Technical Team Chair, 2024-2025



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Report by Church Groups and Committees to the Year 2025 Congregation AGM

SECURITY COMMITTEE Report to the PCEA Muteero Congregation Annual General Meeting – Year 2025 on the Status of the Group or Committee for the Financial Year 2024/2025 as at 30th September 2025

1. Introduction

- Brief introduction to the group/committee, including its purpose, mission, and key activities during the year.

Security Committee's mandate is to organize and oversee all security needs within the church compound all the time.

- Mention the leadership team or key members of the group/committee.

Chairman, Dishon Mahindra

Secretary, Stephen Muhindi

Treasurer, George Warutere

Patron, Elder Peter Mwangi

2. Membership Update

- New Members: Number of new members added to the group/committee during the year.

Mike Theuri.

- Members Promoted to Higher Glory: List any members who passed away during the year,
None and we thank God.

- Members on Transfer: List any members who were transferred to other congregations or moved away.

None

3. Activities and Achievements for the Year

- Summary of the major activities carried out by the group/committee throughout the year.

The security committee is a continuous active team that oversee all security requirements for our church, members are all engaged at short notice when need arises. However when there is a major function we are we make instant decisions. Some of the instances during the year are:



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1. Christmas Cantata night service
2. End of year night service
3. Thanksgiving services held quarterly
4. Induction of our parish minister
5. Church school VBS
6. Weddings and other functions held within our church compound.

- Notable accomplishments, events, or initiatives that contributed to the congregation or community and most importantly number of those who have received Christ Jesus as Lord and Savior during the period in review.
 1. Installation of CCTV cameras in our church
 2. Acquisition of 6 portable radio gadgets
- Participation in church-wide activities (e.g., fundraising, outreach programs, special services).
The committee is involved in all activities in our church that require security attention.
- Specific outcomes or impact of the activities on the congregation or target beneficiaries.
 1. Enhanced security awareness due to CCTV cameras
 2. Congregation is more comfortable and appreciate the well organized security arrangements
 3. There is a well organized security procedure due to involvement of the security team and church organizing various events

4. Financial Report

Refer to the Audited Financial Statements

- Overview of the group's/committee's financial status for the year.
The security committee is an adhoc committee fully funded by the church
- Summary of income (including fundraising, donations, grants, or other sources).
N/A
- Summary of expenses (operational costs, event expenses, charitable contributions).



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6 portable radio gadgets shs. 33,000.00

Armed police allowances .shs. 208,000.00

- Any pending financial matters or debts.

Installation of additional CCTV cameras, quotation submitted

Training the committee members on fire and first aid

5. Challenges and Lessons Learned

- Description of any challenges faced during the year (e.g., financial constraints, low participation).

Delay in acquiring extra CCTV cameras

Congregation members reverting to old parking habits

Training new members of the security committee due to security procedures and awareness

- Strategies employed to overcome these challenges.

Availing requested funds in time

Frequently reminding the congregation member to maintain the agreed parking procedures

Identify and vet members interested in joining the security committee

- Lessons learned that could improve future activities or operations.

Congregation members and everyone visiting our compound to be ready to comply with the security procedures all the time.

Due to the PMAK operations all visitors should be cleared at the gate both entry and exit.

6. Plans and Recommendations for the Coming Year

- Outline of planned activities or goals for the upcoming year.

Installing additional CCTV cameras

Training on fire and first aid

- Proposed budget or financial requirements. Refer to Budget 2025/2026

- Recommendations to the congregation or session for support, if needed.



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Fast and quick response from both session and congregation member whenever the security committee requests for assistance, financially or otherwise

- Any suggested changes to the group's/committee's structure, leadership, or operations.

Non

7. Acknowledgments

- Express gratitude to group members, the congregation, church leadership, and any partners or sponsors.

The committee wishes to appreciate the cooperation of both the entire security members and the church as a whole which has made the security committee's work easier and we look forward for the same in the coming year.

- Mention any individual members who went above and beyond in service or contributions.

Our ever vigilant security member Duncan Kuria and Sarah at the gate.

8. Photographs of the Year's Activities

- Photo 1: [Insert caption describing the activity/event shown in the photo, including date and location.]

N/A

- Photo 2: [Insert caption describing the activity/event shown in the photo, including date and location.]

N/A

9. Conclusion

- Final thoughts on the year's work and aspirations for the coming year.

To maintain our security alertness and benchmark with similar committees within our community

- Reaffirmation of commitment to the Great commission by our Lord and Savior Jesus Christ In Matthew 28:19 to "Go Ye and make disciples of all nations" Vision & Mission of PCEA Karen West Parish and PCEA Muteero Congregation.

Submitted by:

- Stephen Muhindi



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AGM***

- Secretary
- 28th Nov 2025.